

**AECI CHARTER SCHOOL NETWORK
838 BROOK AVENUE
BRONX, NEW YORK**

MEETING

Date: Tuesday, November 15, 2022
Time: 6:00 pm
Location: 116 E. 169th Street
Bronx, New York

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Gregory Kimble, Shameeka Gonzalez, Ricardo Cosme Ruiz, Robert Burton

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Santiago Taveras
BoostEd:	Joshua Moreau
Counsel:	Flora Edwards, Esq. Hector Rodriguez, Director of Operations

2. Approval of Minutes of October 18, 2022

Moved by Shameeka Gonzalez and seconded by Paul Comrie to approve the Minutes of the Meeting held on October 18, 2022. Approved unanimously.

3. CEO Report

- a. Finalization of Network Human Resource Director role and training support.
- b. Successful networking at Charter Schools Conference to secure resources and direction for the Network
- c. Initiating process to update revisions to charters to incorporate future changes
- d. Working with Finance Committee to revise and streamline our Network approach to school budgets and Finance Committee role in the budgeting process
- e. Initial effort in establishing our Network foundation. Initial steps include identification of potential Foundation Board members.
- f. A finalized set of Assistant Principal standards have been prepared which are aligned to the evaluation process. Working with schools to onboard AP's to the process

- g. Successful networking at Somos conference to secure resources for the Network and the schools.
 - h. An unexpected challenge continues to be the volatility of enrollment given the city-wide transition with students making changes to the school situation post-covid. We will continue to monitor trends and plan accordingly.
 - i. Work continues with both principals to build the capacity of system leaders in their building beyond the AP's. to teacher leaders, deans and support staff.
 - j. Work is in progress on the creation of a manual that describes the trajectory of a 4 year experience at each school. Incorporating the for year track, description of the courses and highlights of themed coursework that is the centerpiece of our instructional program.
4. Principals' Report - AECI I
- a. Enrollment is at 437 Students including 100 freshmen. Attendance for the month of October was 89.67% .
 - b. The PSAT examination was administered to all Juniors on October 25th.
 - c. Ninth Grade Students viisted Francis College and selected Seniors went to the National Hispanic College Fair at Mercy College.
 - d. Senior College Trip to Six Flags was held on October 27th.
 - e. Homecoming Dance was held on October 20th with 245 students in attendance
 - f. There was an outbreak of COVID-19 in the building during the last two weeks of October. 9 staff members and over a dozen students tested positive. All reported mild to flu-like symptoms, quarantined for 5 days, and currently no one out on quarantine. The school was staffed safely.
 - g. There has been a marked increase in the numbers of students participating in club activities.
 - h. Our new Teacher Developer continues working with new teachers. Efforts are focused on ensuring that there is alignment between messaging, support and supervision.

- i. Efforts to provide students with additional experiences related to the theme of the School are as follows:
 - i. We have implemented the partnership with Gensler Architects for an after school program for 8 students.
 - ii. The Chair of Interior Design for the School of Visual Arts visited our Drafting class and described the content of introductory course at SVA interior design program and to about scholarships available for our students with our SVA partnership
5. Principal's Report - AECI II
- a. There are 413 Students enrolled, distributed as follows:
 - i. 124 students in 9th grade
 - ii. 113 students in 10th grade
 - iii. 80 students in 11th grade
 - iv. 96 students in 12th grade
 - b. Attendance is at 87/31% for October.
 - c. Three students tested positive for COVID.
 - d. The SAT test was administered on October 12, 2022 .
 - e. On October 14, 2022 zspace training was held
 - f. The chess tournament was held on October 17 and 24th..
 - g. Senior Picture Days were held on October 25 and 22. On October 26 Team and Staff were photographed for the yearbook
 - h. Senior Ring day was held on October 20
 - i. On October 25th students attended the College Fair at the College of Mt St. Vincent
 - j. On October 25th Author Claribel Ortega and Illustrator Rose Bausamra of the book Frizzy visited the school.
 - k. The Halloween Dance was held on e October 29
 - l. The girl's volleyball team finished the season undefeated.

- m. The Domino tournament was held on November 14
- n. “I Commit Day” was held on November 1st. Over 30 professionals from a variety of field inspired our students with their high school, college, and career experience to inspire students. Students were able to ask questions, inquire about different career paths, and use Xello, an online career survey tool, to help narrow the focus on their post-secondary options.
- o. The biggest challenge this year has been accommodating the increased enrollment within the available space. We have provided coat racks and hangers to allow students to hang up coats, so they don’t have to carry them with them during the day.
- p. In the area of professional development we have encouraged our teacher to enroll in leadership programs and have created leadership opportunities for teachers as department chairs, testing coordinators, online educational coordinator, senior year coordinator, and grade level leaders. In addition a number of teachers have assumed leadership roles through professional development sessions during our Friday PD times focusing on a variety of topics
- q. The zSpace professional development has taken place and teachers are now ready to implement the product. We’ve also started the computer gaming club, for students to explore different types of games in the computer lab. In addition, the 2 computer labs and the Hand in Mind introduction to engineering have made our school’s name come to life with these theme-based classes. The computer classes include a SUPA course in animation, Python coding class, Microsoft & Google Certification courses and much more. The students are excited, and visitors are impressed with our school.

6. Academic Affairs Committee Report

The Committee discussed the following:

- A. The Academic Committee met to consider the AP Standards and the evaluation rubric
- B. The alignment of the courses common to both schools with a focus on curriculum development
- C. Opportunities for summer learning including an enrichment model.

7. Finance Committee Report

- a. Considered revising the budget modification process in excess of \$10,000 with Committee Review

- b. A process for approval of credit card expenses.
- 8. Facilities Committee
 - To be Discussed in Executive Session
- 9. Personnel Committee
 - a. The process of approving new personnel was reviewed
- 10. New Business
 - a. Moved by Paul Comrie seconded by Shameeka Gonzalez to appoint Hector Rodriguez as Human Resource Director effective December 1, 2022. Approved unanimously.
- 11. Executive Session
 - Moved by Robert Burton seconded by Irma Zardoya at 8:21pm to go into Executive Session to discuss real estate and personnel. Approved unanimously.
 - Moved by Robert Burton seconded by Shameeka Gonzalez at 8:47pm to return to the record. Approved unanimously.
- 12. Moved by Irma Zardoya seconded by Robert Burton at 8:47pm to adjourn. Approved unanimously.