

# Application: AECI II

Keith Szczepanski - keithmszczepanski@gmail.com  
2021-2022 Annual Report

## Entry 1 School Info and Cover Page

Completed - Jul 29 2022

### Instructions

#### **Required of ALL Charter Schools**

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

### a. SCHOOL NAME

(Select name from the drop down menu)

AECI II: NYC CHARTER HIGH SCHOOL FOR COMPUTER ENGINEERING AND INNOVATION 800000090717

**a1. Popular School Name**

AECI II

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

BOARD OF REGENTS

**d. DISTRICT / CSD OF LOCATION**

CSD # 7 - BRONX

**e. DATE OF INITIAL CHARTER**

11/2018

**f. DATE FIRST OPENED FOR INSTRUCTION**

9/2019

**c. School Unionized**

Is your charter school unionized?

No

**f. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

MISSION STATEMENT

AECI II: NYC Charter High School for Computer Engineering & Innovation (“AECI II”) will create an integrated, rigorous academic program that provides students with the necessary skills, knowledge and practical experience to pursue college and a career in Computer Engineering.

**g. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

KEY DESIGN ELEMENTS (Briefly describe each Key Design Elements (KDE) as presented in the schools approved charter. KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success.

KDE 1	Computer Engineering and Innovation - At AECI II, students explore careers, skills, knowledge, and practical experiences leading to college and a career in the computer engineering industry. AECI II emphasize science and math proficiency, effective communication, and critical thinking skills through a standards-based core curriculum. Students will be creators of technology rather than just consumers, engage in real world technological challenges, and gain skills that are specific to computer engineering and innovation that culminate in industry standard certifications. These skills will be transferable across disciplines and careers.
KDE 2	Strong Academic Foundations - AECI II strives on helping incoming students accelerate learning quickly and establish the strong academic foundation necessary for long-term success. In 9th grade, all students engage in double periods of English and math to help ensure that they have the language and math skills necessary for success in our project-based technology and engineering curriculum. A special bell schedule will allow students who are struggling or need additional

instructional time to receive an additional 90 minutes each week of small group tutoring with teachers. In addition, AECI II offers a Saturday Academy that meets at least 20 times throughout the school year and will provide more than 100 hours of additional instructional time for students who need additional academic support.

KDE 3

Instructional Excellence - AECI II recognizes that our students' success is directly correlated to the quality of our instructional staff. We offer a comprehensive human capital management program that includes intense recruitment of top quality educators (both new and experienced) and continuous professional growth opportunities through partnerships with Columbia University Teachers' College, TEQ, LSA Learning and Lead On, as well as other professional organizations. AECI II teachers have dedicated time in their daily schedules to engage in both content and grade level professional learning communities (PLCs) where they can engage in reflective practices. We offer a career ladder for teachers that rewards their growth and success with increased compensation and professional responsibilities. To help teachers ascend this career ladder, AECI II leadership conducts frequent observations, provides timely, meaningful teacher feedback, assigns mentors to new teachers and provides coaches to help teachers address specific areas of growth (e.g. interdisciplinary curriculum design, classroom management, and pedagogy).

KDE 4

Project-based Learning Classrooms - AECI II promotes academic rigor by emphasizing critical thinking and problem solving, through a project based learning instructional program. Students will "learn by doing." In order to support this intensive mode of hands-on learning, AECI II limits class size and conducts 47-minute class sessions (with double periods for incoming freshman in English and Math). Furthermore, classrooms are designed to foster peer-to-peer collaboration and engage in use of technology (e.g. interactive whiteboards in all

classrooms, use of Chromebooks, laptops, and TI Inspire Calculators).

KDE 5

Support for the Whole Student – AECI II students come from diverse home and prior educational environments, with a wide range of needs. Our goal is to provide each student with the full range of support that s/he needs in order to evolve into a young scholar and professional capable of success in both college and career. To this end, we assign a single guidance counselor to each cohort of new 9th grade students, and this counselor will remain with that cohort of students through graduation. The counselor serves as the central point of contact between student, parents, teachers and the administration, securing resources and support to meet the unique needs of each student.

KDE 6

Development of Young Professionals with Core Values– From our dress code to our instructional design, AECI II supports students to create and develop positive, professional experiences. Students engage in project-based learning experiences that integrate “real world” applications of academic skills, require effective peer-to-peer collaboration, culminating in public presentations, and allow for reflective learning and skill development. Students will also engage in internships where they can gain on-the-job experience and apply their academic skills in authentic professional situations. Based on AECI I staff and students’ shared commitment to four Core Values that sustain both grit and character, the AECI II community will also teach, learn and uphold the same Core Values of Perseverance, Achievement, Integrity, and Respect.

KDE 7

Intensive College Readiness Preparation – AECI II aims to prepare students to attend and graduate from quality higher educational programs. We assign each student a single counselor who will facilitate daily college advisories and hands-on support for all students. The advisor will help students: identify target colleges/universities and attend college fairs and trips; complete all

application requirements, including SAT/ACT preparation, development of college essays, and securing letters of recommendation; pursue and secure financial aid, including completing FAFSA and scholarship applications. Furthermore, through partnerships with Syracuse University Project Advance, Lehman College Now, City College Now, Bronx Community College, and Monroe College. AECI II will offer dual-enrolled credit classes for juniors and seniors. These dual-enrolled courses prepare students for the increased rigor of college classes and result in college credits that students can transfer into the college of their choice.

KDE 8

Data-Informed Teaching & Learning - AECI II supports both teachers and students to use qualitative and quantitative data to inform teaching and learning. Teachers use assessments to set benchmarks, measure student growth, make overall instructional course corrections, and individualize instruction to meet specific students' needs. Teachers provide feedback to students on a regular basis so that students understand what they need to do to improve their work and can then take those next steps. Continuous improvement through data-informed teaching and learning guide all members of the AECI II community.

KDE 9

Distributed Leadership - AECI II utilizes a distributed leadership approach that focuses on shared tasks, activities and processes among staff rather than hierarchies and positions/titles. Leadership Teams cluster around the core components of running an effective school-- instruction, curriculum, a culture of learning and professionalism, operations, student-teacher-parent relations, and accountability--and be facilitated by different members of the team as appropriate to the situation. This approach extends up to and includes the Board of Trustees, which is composed of experts in various aspects of teaching, learning, leadership and organizational management.

A Positive Culture of High Expectations and Mutual

KDE 10

Respect - Recognizing that a culture of trust and high expectations for all students starts with the school leader, the AECI II school leader consistently articulates a coherent vision for school culture and climate-positive practices that promote a growth mindset (Carol Dweck, 2007) as well as academic and social learning while valuing student diversity. The school leader and all teachers engage people, ideas, and resources to put into practice the programs that realize high expectations of achievement. The staff recognizes the contributions of diverse students when developing the school culture by implementing a culturally competent curriculum that is relevant to students' lives and backgrounds. Furthermore, following the talent management efforts and resulting successes of AECI I, AECI II prioritizes faculty diversity to create and develop a well-rounded staff that is uniquely capable of supporting AECI II students' needs and strengths. The culture of respect and fairness for students extends to a culture of respect and social learning among faculty by encouraging teachers to learn from their most effective colleagues. While the school leader is ultimately responsible for school culture, AECI II students and staff feels personally invested in maintaining a safe, deliberate, and positive environment in which student learning is the central focus.

**Need additional space for variables**

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://aeci2charterhs.org/>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

375

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

306

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served

9, 10, 11

**l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

## FACILITIES INFORMATION

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

No, just one site.



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**School Site 1 (Primary)**

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**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	116 East 169th Street Bronx New York 10452	646-741-7470	NYC CSD 7	9-11	No

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Santiago Taveras	Principal	646-741-7470	917-502-2951	<a href="mailto:staveras@aeciccharterhs.org">staveras@aeciccharterhs.org</a>
Operational Leader	Hector Rodriquez	Director of Operations	646-741-7470	718-585-4780	<a href="mailto:hrodriguez@aeciccharterhs.org">hrodriguez@aeciccharterhs.org</a>
Compliance Contact	Santiago Taveras	Principal	646-741-7470	917-502-2951	<a href="mailto:staveras@aeciccharterhs.org">staveras@aeciccharterhs.org</a>
Complaint Contact	Santiago Taveras	Principal	646-741-7470	917-502-2951	<a href="mailto:staveras@aeciccharterhs.org">staveras@aeciccharterhs.org</a>
DASA Coordinator	Avril Guzman	Counselor Lead in Training	718-790-0760		<a href="mailto:aguzman@aeciccharterhs.org">aguzman@aeciccharterhs.org</a>
Phone Contact for After Hours Emergencies	Santiago Taveras		646-741-7470	917-502-2951	<a href="mailto:staveras@aeciccharterhs.org">staveras@aeciccharterhs.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.**

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

### Site 1 Certificate of Occupancy (COO)

[AECI II FP4- Certificate of Occupancy 6.14.2021.pdf](#)

**Filename:** AECI II FP4- Certificate of Occupancy 6.14.2021.pdf **Size:** 33.4 kB

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### Site 1 Fire Inspection Report

[AECI II FDNY Insp Rept 9.27.2021.pdf](#)

**Filename:** AECI II FDNY Insp Rept 9.27.2021.pdf **Size:** 170.9 kB

## CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR

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**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

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**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).**

Name	Derick Spaulding
Position	Chief Executive Officer
Phone/Extension	646-221-8518
Email	<a href="mailto:dspaulding@aecicharterhs.org">dspaulding@aecicharterhs.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.**

**Responses Selected:**

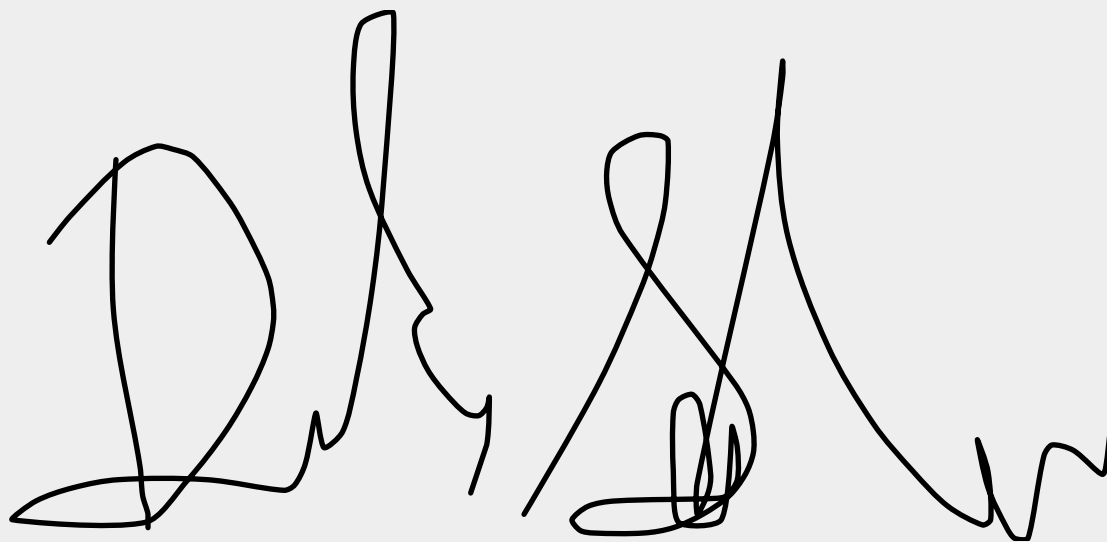
Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

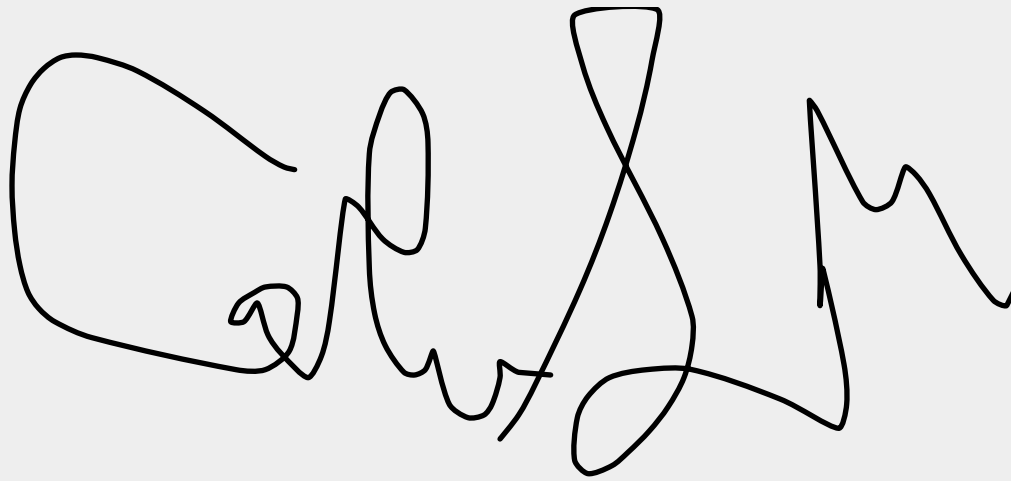
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink on a light gray background. The signature is highly stylized and cursive, appearing to read 'D. H. S. W.' or similar initials. It consists of several large, overlapping loops and flourishes.

**Signature, President of the Board of Trustees**



**Date**

Jul 30 2022

Thank you.



## **Entry 3 Progress Toward Goals**

Incomplete

## **Instructions**

**Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 3 Progress Toward Goals**

## **PROGRESS TOWARD CHARTER GOALS**

### **Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 2, 2022.

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800000090717**

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### **1. ACADEMIC STUDENT PERFORMANCE GOALS**

#### **Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY**

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2022**.

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## 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1				
Academic Goal 2				
Academic Goal 3				
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				
Academic Goal 9				
Academic Goal 10				

### 2. Do have more academic goals to add?

(No response)

## 2021-2022 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Meet	If not met, describe efforts the school will take to meet goal. If unable to assess



				goal, type N/A for Not Applicable
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
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Academic Goal 65				
Academic Goal 66				
Academic Goal 67				
Academic Goal 59				
Academic Goal 60				
Academic Goal 61				
Academic Goal 62				

#### 4. ORGANIZATION GOALS

**For the 2021-2022 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.**

#### 2021-2022 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				

Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

**5. Do have more organizational goals to add?**

(No response)

**6. FINANCIAL GOALS**

**2021-2022 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				

**7. Do have more financial goals to add?**

(No response)

## 2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

## Entry 4 - Audited Financial Statements

Incomplete

### **Required of ALL Charter Schools**

**ALL SUNY-authorized charter schools** must upload the financial statements and related documents in PDF format into the SUNY Epicenter system no later than **November 1, 2022**. SUNY CSI will forward to NYSED CSO. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

**ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools** must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2022**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

**PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2022 but will be identified as a required task thereafter and due on November 1, 2022. This is a required task, and it is marked optional for administrative purposes only.**

## Entry 4b - Audited Financial Report Template (BOR/NYC/BOE)

Incomplete

### **Instructions - Regents-Authorized Charter Schools ONLY**

Regents-authorized schools must download and complete the Excel spreadsheet entitled "Audited Financial Report Template" from the online portal or the [2021-2022 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2022**.

**EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE**

**EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS. PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.**

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 4c - Additional Financial Documents**

**Incomplete**

**Instructions - Regents, NYCDOE and Buffalo BOE authorized schools** must upload financial documents and submit by **November 1, 2022**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school<sup>[1]</sup>
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

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<sup>[1]</sup> Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## **Entry 4d - Financial Services Contact Information**

**Incomplete**

**Regents, NYCDOE, and Buffalo BOE authorized schools** should enter financial contact information directly into the form within the portal by **November 1, 2022**.

## **Form for "Financial Services Contact Information"**

### **1. School Based Fiscal Contact Information**

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

## 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

## 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

## Entry 5 - Fiscal Year 2022-2023 Budget

**Incomplete**

**SUNY-authorized charter schools** should download the [2022-23 Budget and Quarterly Report Template and the 2022-23 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed template into Epicenter. SUNY CSI will forward to NYSED CSO. **Due November 1, 2022.**

**Regents, NYCDOE, and Buffalo BOE authorized charter schools** should upload a copy of the school's FY22 Budget using the [2022-2023 Budget Template](#) in the portal or from the Annual Report website. **Due November 1, 2022.**

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

## Entry 6 - Board of Trustees Disclosure of Financial Interest Form

**Completed** - Aug 1 2022

Due on August 1, 2022, each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2021-2022 school year must complete and sign a [Trustee Disclosure of Financial Interest Form](#). Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for completing the form for trustees who left the board during the reporting year.**

Forms completed from past years will not be accepted. **Only the latest version of the form** (updated in April, 2022) is acceptable.).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

### [Irma Zardoya 2022 Board Disclosure Form pdf](#)

**Filename:** Irma\_Zardoya\_2022\_Board\_Disclosur\_YWvjf11.pdf **Size:** 444.7 kB

### [Shameeka Gonzales Gamboa 2022 Board Disclosure Form pdf](#)

**Filename:** Shameeka\_Gonzales\_Gamboa\_2022\_Boar\_7tfrdG.pdf **Size:** 541.8 kB

### [Greg Kimble - 2022 Board Disclosure Form pdf](#)

**Filename:** Greg\_Kimble\_-\_2022\_Board\_Disclosur\_rG4VYiv.pdf **Size:** 573.2 kB

### [Paul Comrie - 2022 Board Disclosure Form](#)

**Filename:** Paul\_Comrie\_-\_2022\_Board\_Disclosur\_jJdLgKw.pdf **Size:** 2.4 MB

### [Carlo Schiattarella - 2022 Board Disclosure Form pdf](#)

**Filename:** Carlo\_Schiattarella\_-\_2022\_Board\_D\_Nzd3XtD.pdf **Size:** 1.9 MB

## **Entry 7 BOT Membership Table**

**Completed** - Jul 29 2022

## **Instructions**

### **Required of ALL charter schools**

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## **Entry 7 BOT Table**

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

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**800000090717**



**Authorizer:**

Who is the authorizer of your charter school?

Board of Regents

**1. 2021-2022 Board Member Information (Enter info for each BOT member)**

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2021-2022
1	Carlo Schiattarella	<a href="mailto:carlo@schoolhouseproject.net">carlo@schoolhouseproject.net</a>	Chair	Facilities Committee Chair	Yes	3	07/14/2020	07/14/2025	12
2	Irma Zardoya	<a href="mailto:izardoya@gmail.com">izardoya@gmail.com</a>	Vice Chair	Academic Committee Chair	Yes	4	07/14/2020	07/14/2025	12
3	Ricardo Cosme Ruiz	<a href="mailto:RCosme@naicany.org">RCosme@naicany.org</a>	Secretary	Facilities Committee -Family Engagement Committee	Yes	2	07/14/2020	07/14/2025	11
	Gonzale	sgonzal	Trustee/	Finance Committee -			07/14/2	07/14/2	

4	s Gamboa	ez@naic <a href="#">any.org</a>	Member	Academ ic Commit tee	Yes	1	020	025	11
5	Alberto Villama n	<a href="#">avillama n@alrae ngineer s.cm</a>	Treasure r	Finance Commit tee Chair- Facilities Commit tee	Yes	3	07/14/2 020	07/14/2 025	9
6	Paul Comrie	<a href="#">pcomrie 24@hot mail.co m</a>	Trustee/ Member	Academ ic Commit tee- Family Engage ment Commit tee	Yes	2	07/14/2 020	07/14/2 025	11
7	Robert Burton	<a href="#">burtonrr @aol.co m</a>	Trustee/ Member	Academ ic Commit tee	Yes	2			5 or less
8									
9									

**1a. Are there more than 9 members of the Board of Trustees?**

No

## 2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	7
b.Total Number of Members Added During 2021-2022	0
c. Total Number of Members who Departed during 2021-2022	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7

### 3. Number of Board meetings held during 2021-2022

12

### 4. Number of Board meetings scheduled for 2022-2023

12

### Total number of Voting Members on June 30, 2022:

7

### Total number of Voting Members added during the 2021-2022 school year:

0

**Total number of Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

7

**Total number of Non-Voting Members on June 30, 2022:**

0

**Total number of Non-Voting Members added during the 2021-2022 school year:**

0

**Total number of Non-Voting Members who departed during the 2021-2022 school year:**

0

**Total Maximum Number of Non-Voting members in 2021-2022, as set by the board in bylaws, resolution or minutes:**

0

## Board members attending 8 or fewer meetings during 2021-2022

1

Thank you.

## Entry 8 Board Meeting Minutes

Completed - Jul 29 2022

### **Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY**

Schools must upload a complete set of monthly board meeting minutes (July 2021-June 2022), which should match the number of meetings held during the 2021-2022 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2022**.

### **[AECI 2021-22 Board Meeting Minutes Complete](#)**

Filename: AECI\_2021-22\_Board\_Meeting\_Minutes\_Ey1pSO4.pdf Size: 857.7 kB

## Entry 9 Enrollment & Retention

Completed - Jul 29 2022

### **[Instructions for submitting Enrollment and Retention Efforts](#)**

#### **Required of ALL Charter Schools**

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

### **Recruitment/Attraction Efforts Toward Meeting Targets**

	Describe Recruitment Efforts in 2021-2022	Describe Recruitment Plans in 2022-2023
	As in the case of AECI I, we	AECI2 will continue creating and supporting partnerships within

Economically Disadvantaged	<p>actively recruited from CSD 7 to enroll the same or greater percentages of economically disadvantaged students. AECI2 attended nearly 20 middle school open house events, held 4 open house events, and posted our events in local community newspapers and flyers. We also sent representatives to the NYCDOE High School Fairs when held in October.</p>	<p>the community. This includes middle schools, community centers, service providers and food pantries. Due to the covid-19 event, the school was unable to hold its special recruiting events and this had a direct impact on recruitment and registration. We are exploring advertising campaigns and will work with Schola to increase the number of Economically Disadvantaged Students.</p>
English Language Learners	<p>Of the 15.8% of students in CSD 7 that are designated English Language Learners 2018-2019, the vast majority speak Spanish as their primary language. In order to recruit these students, AECI2 implemented bilingual outreach efforts that included heavy advertising in sections of the district that included a wide variety of English Language Learners. This included distribution of all materials and web information in both English and Spanish, holding open house informational groups sessions in both languages, and advertising in local community newspapers including El Diario. Additionally, we prioritized clear communication in regard to the school's theme (computer engineering), that it is open, accessible, and beneficial to all students, regardless of home language.</p>	<p>In the upcoming school year, AECI2 will continue previous efforts and will reach out to community centers and after school programs to provide an awareness of what the school has to offer. More bilingual staff are being added in an effort to reach out to the non-English speaking community members and invite their children into the school. The school ended the year with 11.5% of students classified as English Language Learners. Since the district 7 average is 15.8%, AECI2 will continue its effort to meet the benchmark.</p>
	<p>AECI 2 followed similar strategies used by AECI I to recruit students with disabilities (SWDs), which</p>	

Students with Disabilities

won a bronze medal from US News and World Report in 2017 for its success in recruiting, retaining and graduating SWDs. Some of the strategies we utilized were: During the open houses and informational sessions, we promoted our success with SWDs at AECl I, signaling to parents that our school welcomes all students. When we met with parents of SWDs, we explained our enrollment process, which included a full review of the student’s IEP and possible revisions in collaboration with the parents, student, and CSE to move them towards an inclusion approach. We offered two teachers in every classroom and use the Integrated Co-Teaching (ICT) approach, which provided access to the general education curriculum and specially designed instruction to meet students' individual needs. Prior to enrollment, we encouraged families to tour AECl I to see our ICT program in action.

AECl2 will continue all efforts utilized last year with some additions. In its first year, AECl2 enrolled and provided services for 21.2% of its students with disabilities which was in direct alignment with the NYC district average of 23.5% (2018-2019 District 7 average). For the upcoming school year, we will utilize a company Vanguard, that will mail out 10,000 open house post cards to residents of the community who have children going to high school in the fall 2020. We also contracted with another company Schola to initiate an active recruitment and enrollment campaign that will target the local community. SWD’s and Ell’s are encouraged to apply for admission in the upcoming school year. All materials will be translated to Spanish since this is the dominant culture of our district.

**Retention Efforts Toward Meeting Targets**

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
	<p>AECl2 has become known in its neighborhood due to massive outreach and advertising in the community. We created several partnerships with community organizations such as NAICA (Neighborhood Association of</p>	

<p>Economically Disadvantaged</p>	<p>Inter-Cultural Affairs), The Mercy Group, and the local community center. In the school's first year, AECI2 enrolled 120 students and 87% were classified as FRPL eligible. This is in direct line with the district average of 91%. In an effort to assist families with economic need, the school distributed uniform vouchers to all parents who registered before August 31. Parents/guardians received 2 uniform shirts and 1 gym T shirt free of charge. The school also distributed school supplies free of charge to all students during the first week of class. Students received planners, binders, loose leaf, pens, pencils, index cards, graph paper and section dividers.</p>	<p>In its third year, the school will continue to provide student school supplies at no cost to all students. This includes a planner, binder, paper, pens, pencils, index cards, and graph paper. This year will include a compass, protractor, highlighter and ruler so students taking geometry can work from home if necessary. If any parent expresses financial need, AECI2 will provide 2 uniform polo shirts and 1 gym T shirt at no cost.</p>
<p>English Language Learners</p>	<p>AECI2 hired a full time NYS certified ESL teacher in an effort to provide language skills to our English learners. This included both in class support and individual and small group support throughout the day. Various resources were provided for ELL's including a subscription to Rosetta Stone and various other online applications. These online tools included IXL, Castle Learning, Khan Academy and</p>	<p>The school will continue providing previous services and has hired an additional NYS certified TESOL teacher for the upcoming school year. This teacher will work closely with our 10th grade English Language Learners to continue developing strong language skills and increase vocabulary capacity through various methods. ELL's will have access to online resources and will receive guidance in writing through the use of the four pillars of advanced literacy that will be utilized in the Writing and English curriculum. This includes working with engaging texts that feature big ideas and rich content, talk/discuss to build both conversational and academic language and knowledge, write</p>



	Quizlet.	to build language and knowledge, and study a small set of high-utility vocabulary words and academic language structures to build breadth and depth of knowledge (NYSED, <a href="http://www.nysed.gov/common/nysed/files/nov-8-nys_brief-1-of-8_summer_2017_adv_lit_final_2.pdf">http://www.nysed.gov/common/nysed/files/nov-8-nys_brief-1-of-8_summer_2017_adv_lit_final_2.pdf</a> accessed on 7/19/20).
Students with Disabilities	In its first year, AECI2 offered students with disabilities the ability to have two teachers in core subject classrooms. This included social studies, math, English and science. In addition to ICT co teaching, the school provided weekly after school small group sessions where all students could work together to master content. These ran every week from 3:30 to 4:30 each week so students could attend without interference to their daily schedule. AECI2 held nearly 20 IEP meetings with the district CSE, parents, students ,staff and student para’s in an effort to be in 100% compliance with students learning requirements.	The school will continue providing ICT services to qualified students and will implement a SETTS Resource Room for students needing additional support. In anticipation of the gaps of learning due to the covid 19 event, AECI2 will work closely with its SWD’s in an effort to bridge the learning gap created by disconnecting from human assistance due to national emergency. Students will receive both ICT, SETTS and weekly after school X-Period throughout the year.

## Entry 10 - Teacher and Administrator Attrition

Completed - Jul 29 2022

### Form for "Entry 10 - Teacher and Administrator Attrition" Revised to Employee Fingerprint Requirements Attestation

## **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

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## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

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### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

## **Entry 11 Percent of Uncertified Teachers**

Completed - Jul 29 2022

### **Instructions**

#### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

## **Entry 11 Uncertified Teachers**

**School Name:**

# Instructions for Reporting Percent of Uncertified Teachers

## Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

### **CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
Total Category A: 5 or 30% whichever is less	0.0

**CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.**

	FTE Count
i. Mathematics	2
ii. Science	1
iii. Computer Science	3
iv. Technology	0
v. Career and Technical Education	0
<b>Total Category B: not to exceed 5</b>	<b>6.0</b>

**CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS**

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2022)	0
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2022)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2022)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2022)	0
<b>Total Category C: not to exceed 5</b>	<b>0.0</b>

## TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	6

## CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	8

## CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	18

## CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	32

**Thank you.**



## Entry 12 Organization Chart

Completed - Jul 29 2022

## Instructions

### **Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY**

Upload the 2021-2022 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should **not** appear on the chart.

### **Org Chart AECI 2**

Filename: Org\_Chart\_AECI\_2.pptx.pdf Size: 29.9 kB

## Entry 13 School Calendar

Completed - Jul 29 2022

### [Instructions for submitting School Calendar](#)

#### **Required of ALL Charter Schools**

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2022 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2022**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month. See an example of a calendar showing the requested information. Schools are encouraged to use a calendar template and ensure there is a monthly tally of instructional days.

**PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.**

### **Copy of AECI 2022-2023 School Calendar \_ 6-3-22**

Filename: Copy\_of\_AECI\_2022-2023\_School\_Cale\_hXv8enQ.pdf Size: 702.7 kB

## Entry 14 Links to Critical Documents on School Website

Completed - Jul 29 2022

### Instructions

#### **Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link](#) from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;

5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#));
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## **Form for Entry 14 Links to Critical Documents on School Website**

**School Name: AECI II**

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**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:**

	Link to Documents
1. Current Annual Report (i.e., 2021-2022 Annual Report)	<a href="https://aeci2charterhs.org/">https://aeci2charterhs.org/</a>
2. Board meeting notices, agendas and documents	<a href="https://aeci2charterhs.org/about/board-of-trustees/">https://aeci2charterhs.org/about/board-of-trustees/</a>
3. New York State School Report Card	<a href="https://tools.nycenet.edu/snapshot/2021/84X611/HS/">https://tools.nycenet.edu/snapshot/2021/84X611/HS/</a>
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	<a href="https://aeci2charterhs.org/students/handbook-bell-schedule/">https://aeci2charterhs.org/students/handbook-bell-schedule/</a>
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo)	<a href="https://aeci2charterhs.org/about/school-safety-plan/">https://aeci2charterhs.org/about/school-safety-plan/</a>
6. Authorizer-approved FOIL Policy	<a href="https://aeci2charterhs.org/about/freedom-of-information/">https://aeci2charterhs.org/about/freedom-of-information/</a>
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	<a href="https://aeci2charterhs.org/about/freedom-of-information/">https://aeci2charterhs.org/about/freedom-of-information/</a>

Thank you.



## Entry 15 Staff Roster

Completed - Aug 1 2022

### INSTRUCTIONS

**Required of Regents and NYCDOE-authorized Charter Schools ONLY**

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees.

**Use of the 2021-2022 Annual Report Faculty/Staff roster template is required. Each of the data**

**elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required. Reminders:** Please use the notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Staff Roster Template will result in a resubmission of a fully corrected roster.

Please note the roster should include all staff employed any point from July 1, 2021 to June 30, 2022, including those employed on June 30th.

## [AEC2](#)

**Filename:** AEC2.Instructional.Staff.Roster.2021.22.xls **Size:** 51.2 kB

## **Optional Additional Documents to Upload (BOR)**

**Incomplete**

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Irma Zardoya

---

**Name of Charter School Education Corporation:**

AECI Charter School Network

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Chair and vice chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

izardoya@gmail.com

---

**Home Telephone:**

914 948-9223

---

**Home Address:**

64 Mercer Avenue Hartsdale, NY 10530

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July 29, 2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

---

**Name of Charter School Education Corporation:**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**      **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**      **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

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**Business Address:**

---

**E-mail Address:**

---

**Home Telephone:**

---

**Home Address:**

---

---

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

-

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**Business Telephone:**

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**Business Address:**

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**E-mail Address:**

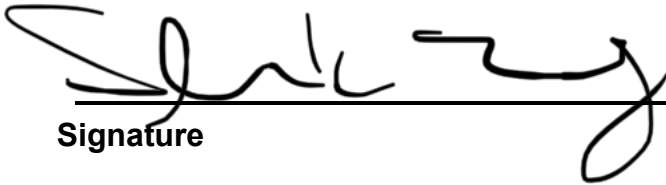
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**Home Telephone:**

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**Home Address:**

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8/1/22

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

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**Name of Charter School Education Corporation:**

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

**Yes      No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

**Yes**      **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services (“CMO”), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

**Yes**      **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>

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**Business Telephone:**

(917) 365-3331

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**Business Address:**

(Retired)

---

**E-mail Address:**

jazzstephane@optonline.net

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**Home Telephone:**

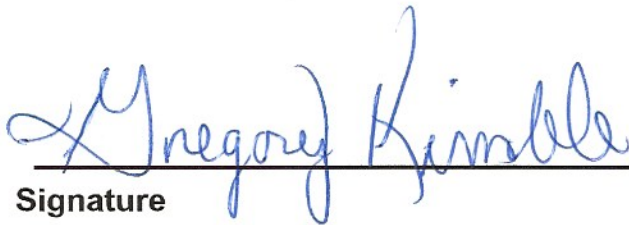
(917) 365-3331

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**Home Address:**

811 B Union Avenue, Bronx, NY 10459

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**Signature**

August 1, 2022

---

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Paul Comrie

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**Name of Charter School Education Corporation:**

AECI Charter High School Network

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1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Accademic Committee, Grevience Commnittee. Family Outreach Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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**Business Telephone:**

718-696-3600

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**Business Address:**

MTA Bus

---

**E-mail Address:**

pcomrie24@hotmail.com

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**Home Telephone:**


718-696-9924

---

**Home Address:**

3022 Tiemann Ave. Bronx N.Y.

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Signature

July 27, 2022  
pc  
Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Carlo Schiattarella

**Name of Charter School Education Corporation:**

AECI Charter Schools Network

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

CHAIR -  
VICE-CHAIR

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes  No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes  No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes  No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

Yes  No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

**None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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**Business Telephone:**

646-831-6102

**Business Address:**

1177 Avenue of Americas, 5<sup>th</sup> Floor

~~957 Rock Rimmon Rd~~

N.Y. NY 10036

**E-mail Address:**

carlo@schoolhouseproject.net

**Home Telephone:**

646-831-6102

**Home Address:**

957 Rock Rimmon Rd

Carlo Schtralk

8/1/22

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**ANNUAL MEETING**

Date: Tuesday, July 13, 2021  
Time: 6:000 pm  
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Alberto Villaman, Robert Burton, Irma Zardoya, Paul Comrie (at 7:03pm Irma Zardoya assumed the Chair of the Meeting)

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of June 8, 2021

Moved by `Robert Burton and seconded by Irma Zardoya to approve the Minutes of June 8, 2021. Approved unanimously

3. Approval of Minutes of Special Meeting June 9, 2021

Moved by Irma Zardoya seconded by Robert Burton to approve the Minutes of the Special Meeting of June 9, 2021. Approved Unanimously

4. Approval of Minutes of Special Meeting of June 11 2021

Moved by Alberto Villaman seconded by Robert Burton to approve the Minutes of the Special Meeting of June 11, 2021. Approved Unanimously

5. Election of Officers and Committee Assignments

**BE IT RESOLVED**, that the following persons are elected or re-elected, as applicable, to the designated offices set forth below, to serve until the next annual meeting of the Board of Trustees and until such person's successor is elected and qualified, or until such person's earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Chairperson Carlo Schiattarella

Vice Chairperson Irma Zardoya  
Treasurer Alberto Villaman  
Secretary Ricardo Cosme Ruiz

**BE IT FURTHER RESOLVED**, that the following persons are elected or re-elected, as applicable, to the designated committees set forth below, to serve until the next annual meeting of the Board of Trustees and until such person's successor is elected and qualified, or until such person's earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Executive Committee: Carlo Schiattarella (chair),  
Paul Comrie  
Ricardo Cosme Ruiz  
Shameeka Gonzalez  
Alberto Villaman  
Irma Zardoya

Finance Committee: Alberto Villaman (Chair)  
Shameeka Gonzalez

Facilities Committee: Carlo Schiattarella (Chair)  
Alberto Villaman  
Ricardo Cosme Ruiz

Academic Committee: Irma Zardoya , Chair  
Shameeka Gonzalez  
Paul Comrie  
Robert Burton

Committee on Family Engagement and Outreach: Paul Comrie, Chair  
Ricardo Cosme Ruiz

Moved by \_Irma Zardoya seconded by Robert Burton. Approved unanimously.

6. Budget 2021-22 - Resolution

Moved by Alberto Villaman. seconded by Robert Burton to approve the budget for the 2021-22 school year.. Approved unanimously

7. Approval of the 2021-22 Board Calendar

Moved by Robert Burton seconded by Irma Zardoya to approve the Board Meeting Calendar for 2021-22. Approved unanimously[

8. Appointment of General Counsel

Moved by Irma Zardoya seconded by Paul Comrie to retain Flora Edwards Esq. as General Counsel for the period July 1, 2021 - June 30,2022 at a cost not to exceed \$35,000. Approved unanimously.

9. Principal's Report - AECI I

- a. There are 469 students enrolled which includes 119 freshmen. 129 students are registered for the Freshman class for the 2021-22 school year. Applications continue to come in and are placed on the wait list.. Attendance for June was 79.5%. Attendance for the Year 90.1%
- b. Graduation Rate was 98%. The overall pass rate was 85%.
- c. Senior Events and Graduation 2021
  - I. Senior Barbeque was held on June 22<sup>nd</sup> .
  - ii. Senior Trip to Dorney Park was held on June 16th..
  - iii. Graduation was held on June 24<sup>th</sup> outside at AECI I with 350 people in attendance.
- d. The Black Pearl Trip was held on June 18th. The trip featured a spa experience, lunch and a presentation by Jay Alexander, America's Next Top Model.
- e. Summer school has begun with 98 students registered in at least one class,
- f. Plans for the 2021-22 School Year
  - I. Health and Safety
  - ii. 9<sup>th</sup> Grade Cohort Planning
  - iii. Addressing Learning Loss
  - iv. Food Service

10. Principal's Report AECI 2

- a. There are 381 students enrolled for the fall terms with 162 students currently enrolled in grade 9, 109 students enrolled in grade 10, and 109 students added to grade 11.
  - b. Attendance for June was 92.6%. The total for the 2020-21 School was 93.1% which is an improvement of 2.2% over the past school year.
  - c. Academics
    - I. The average pass rate was 89%
    - ii. Credit accumulation for students achieving 11 credits is as follows:
      - Ninth Grade - 88% as compared to an average for Bronx Schools of 81% and a Citywide average of 85%
      - Tenth Grade - 87% as compared to an average for Bronx Schools of 76% and a Citywide average of 82%
    - iii. There are 44 students enrolled in summer session with 21. Grade 9 students and 23 Grade 10 students.
    - iv. On June 24, AECI2 joined the community organization ASPIRA New York in an end of year celebration for students. The event was held at the BEAM Campus on Brook Avenue and involved students from MS 224, MS 343, ICHS, and AECI 2.
    - v. Six 10<sup>th</sup> grade students were accepted into the summer Lehman College Now session. This will allow them to receive 3 college credits from CUNY
    - vi. AECI2 has applied for the Emergency Connectivity Fund.
11. Report of the Academic Affairs Committee
- A Committee meeting for August will be scheduled in the coming week.
12. Report of the Finance Committee
- The Finance Committee is scheduled for July 14, 2021 to provide a recap of 2020-21 for each school comparing projected to actual.
- Preliminary 2020-21 financials were circulated.
13. Report of the Facilities Committee



AECI2 is coordinating the move to 169<sup>th</sup> Street. Various building preparations are underway including plastering, painting, installation of Internet and VOIP phone system, CCTV camera system, signage, and furniture move in. Move-in with-in the next two weeks is anticipated. Touch-up, patching and painting is complete at the 138<sup>th</sup> Street site. The State has apposed the move to We The

14. New Business

a. AECI I

- I. Moved by Robert Burton and seconded by Paul Comrie to purchase drafting furniture from WB Mason, the lowest qualified bidder to perform custom at a cost not to exceed \$58,601.54. Approved unanimously.
- ii. Moved by Robert Burton and seconded by Paul Comrie to purchase 60 Apple Computers with a three year maintenance plan; 50 USB-C Digital AV multi-port adapters, 20 24-inch iMac with Retina 4.5k display, Apple M-1 chip, with 8 core CPU, and 8-core CPU GPU 256 GP with a three year maintenance plan, 5 24-inch iMac with Retina 4.5k display, Apple M-1 chip, with 8 core CPU, and 8-core CPU with three year maintenance plan, 15 Mac mini: Apple M1 chip with 8-core CPU and 8-core GPU, 256GB SSD with 3 year maintenance plan; 12 STM Dux cases at all cost not to exceed of \$117,000.00 Apple is a sole provider as part of ARP Grant. Approved unanimously.
- iii. Moved by Robert Burton and seconded by Alberto Villaman to purchase science laboratory furniture from WB Mason, the lowest qualified bidder of three bidders at a cost not to exceed \$89,973.36. Approved unanimously.
- iv. Moved by Alberto Villaman and seconded by Robert Burton to approve an Agreement with eDIT Support Technology Services to provide IT support services for the 2021-22 school year at a cost not to exceed \$30,000 subject to review of counsel. Approved unanimously

vi. New Hires

Moved by Robert Burton and seconded by Irma Zardoya to hire the following for the 2021-22 school year.

Trawalleh Musa Teacher Social Studies

Alexis Torres Teacher Physical Education

Stephan Baffoe- Post Secondary Counselor/ Alumni Coordinator

Approved Unanimously

b. AECI II

Moved by Irma Zardoya and seconded by Robert Burton to hire the following for the 2021-22 school year

Jalen Frasher	Teacher	Writing
Sofia Gardner	Teacher	Social Studies
Luis Garcia	Guard	Security
Sebastian Mustacchia	Teacher	Physical Education
Taisha Olivo	Guard	Security
Amy Marie Rivera	School Aide	
Eric Vidal	Dean of Students &	Athletic Director

c. Moved Robert Burton and seconded Irma Zardoya to authorize the chair to enter into a contract with C&B Painting, the lowest of three bidders to paint the premises at 600 169<sup>th</sup> Street facility and ready it for occupancy, subject to approval of counsel. Approved Unanimously.

18. Executive Session

Moved by Robert Burton seconded by Paul Comrie at 7:34 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Paul Comrie seconded by Robert Burton at 7:58pm to return to the record. Approved unanimously.

19. Adjournment

Moved by Alberto Villaman seconded by Robert Burton at 8:10pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, August 10, 2021  
Time: 6:00 pm  
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Robert Burton, Paul Comrie, Ricardo Cosme Ruiz, Shameeka Gonzalez, Alberto Villaman, Irma Zardoya (at 8pm)

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of July 12, 2021

Moved by Robert Burton and seconded by Shameeka Gonzalez to approve the Minutes of Organizational Meeting held on July 12, 2021. Approved unanimously

3. Principal's Report - AECI I

- a. There are 500 students enrolled which includes 126 Freshmen.
- e. Summer school; The third session finishes this week and the fourth and final session begins next week with 98 students registered in at least one class.
- f. Preservice Planning was held with a focus on
  - I. Goals for the new year which include increasing the quality of student work assigned and student work submitted and to have students submit work in a more timely manner.
  - ii. Freshman Orientation
- g. Facilities
  - I. Gym construction is scheduled to being on Friday, August 11,2021
  - ii. Smartboards have been installed on the 2nd Floor

- iii Doors are being installed
- iv. Café upgrade is in progress

4. Principal's Report AECI 2

- a. Summer School session ended on August 6th. Of the 44 students enrolled, 33 students who made up credits received regents waivers. Counselors are reaching out to parents of the 10 students who did not pass summer school.

- b. Grade Accumulation

94% of the students in Grade Nine completed 11 credits compared to the City average of 85% and the Bronx county average of 81%

94% of the students in Grade Ten completed 11 credits compared to the City average of 82% and the Bronx county average of 76%

Counselors are working with the remaining students to provide support services for students not progressing as required,

- c. Enrollment for the 2021-2022 school year is projected to be 372 students with 167 students enrolled in grade 9.

- d. Lehman College Now Program is currently accepting applications for their Fall 2021 session. Students entering grade 11 are eligible to apply for college credit online classes. The notice was sent out to all juniors and parents. Applications close August 16 and counsellors and students will be notified of students who are accepted. Courses include Principles of Business Management; Computer Information Systems, English Composition I, English Composition II, Introduction to Creative Writing, Latinos in the United States, Introduction to Statistics, Introduction to Philosophy, Contemporary Moral Issues, General Psychology, Fundamentals of Sociology and Criminology.

- e. Facilities

AECI vacated the 138th Street location and has moved into the new location on 161st Street. All painting and plastering have been completed. Student lockers are being installed this week and additional student lockers are on order. New student desks and chairs have been ordered. Internet and phone service are being set up the week of August 9. Parking lot spaces will be painted and numbered for ease of use during the week of August 16. FDNY inspection is scheduled for the end of August.

f. Grants and Funding

AECI 2 has applied for grants and is currently awaiting a response from the Emergency Connectivity Fund and the Hyde & Watson Foundation

5. Old Business:

a. Food Service

Moved by Shameeka Gonzalez seconded by Robert Burton to authorize the Chair to enter into an Agreement with Red Rabbit, LLC, the lowest of three responsible bidders, to provide food services to AECI I and II at a cost not to exceed \$493,249.50 for the 2021-22 school year. Approved Unanimously.

b. Health Insurance

WHEREAS provision of comprehensive health insurance important to the health and well being of AECI's faculty and staff; and

WHEREAS, the cost of benefits have increased for the coming year; and

WHEREAS, AECI has performed a careful review of its financial condition in order to assess the impact, if any, on the academic program; and

WHEREAS, after careful review AECI has determined that it is able to absorb the incremental cost of insurance for the coming year;

IT IS HEREBY RESOLVED that the chair be authorized to execute an agreement with TriNet III for the maintenance of all existing coverage at an incremental cost not to exceed \$1,130,00.00. Approved unanimously.

c. Human Resources Director

A job description and salary range for the HR Director will be finalized and circulated by the September Board meeting.

Candidates will be presented to the Personnel Committee by the October Board meeting.

d. Committee Assignments

BE IT HEREBY RESOLVED, that the Board recognizes the need for a Personnel Committee and

BE IT FURTHER RESOLVED that the Board establish a Personnel Committee to address Human Resource and Personnel matters and

BE IT FURTHER RESOLVED that the following persons be elected to serve on the Personnel Committee until the next annual meeting of the Board of Trustees and until such person's successor is elected and qualified, or until such person's earlier resignation or removal, in accordance with the First Amended and Restated Bylaws of AECI Charter Schools Network:

Shameeka Gonzalez  
Irma Zardoya (Chair)  
HR Director (ex-officio)  
Flora Edwards (ex-officio)

Note: Following a straw poll the Board voted for legal counsel to join the Committee ex-officio with objections noted by Ricardo Cosme Ruiz and Shameeka Gonzalez

BE IT FURTHER RESOLVED the following changes be made to the Committee Assignments:

Shameeka Gonzalez - to Chair the Finance Committee  
Ricardo Cosme Ruiz - to Chair the Facilities Committee  
Alberto Villaman - to resign from the Facilities Committee  
Irma Zardoya - to join the Facilities Committee and the Personnel Committee

BE IT FURTHER RESOLVED to dissolve the Committee on Family Engagement and Outreach. The general outreach functions of the Committee will be performed by Ricardo Cosme Ruiz and Family Engagement for AECI I will be performed by Paul Comrie and for AECI II by Shameeka Gonzalez.

Moved by Alberto Villaman and seconded by Robert Burton Approved unanimously.

10. New Business: AECI I

a. New Hires

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to hire the following:

Jameelah Jones	ELA
Jerri Castillo	Art (Leave Replacement)
Theodore Chin	Chemistry

Approved unanimously

b. Purchase of Chairs

WHEREAS the chairs assigned to AECI I from AECI II do not fit in the space required; and,

WHEREAS a delay in the purchase of the chairs will compromise delivery for opening of classes; and

WHEREAS, Worthington Direct is the lowest of qualified bidders with the capacity to deliver on time;

IT IS HEREBY RESOLVED that the Executive Director be authorized to purchase 112 9000 Services School Chair in navy and 112 Open Front Desk with Metal bookbox at a cost not to exceed \$18,020.80

IT IS FURTHER RESOLVED in order to complete the order requirements by the time school opens, the Executive Director be authorized to purchase 112 Virco Student Chair, Navy, Soft Plastic Shell, 18" Seat Height, Chrome Frame chairs at a cost and 100 ECR4Kids 24" x 18" Adjustable Open Front Student Metal Book Bo, desks from Amazon at a cost not to exceed \$48,684.28

Moved by Robert Burton seconded by Ricardo Cosme Ruiz. Approved unanimously.

11. New Business: AECI II

a. New Hires

Moved by Robert Burton seconded by Paul Comrie to hire the following:

Temitope Isaac Ayeni	Teacher	Mathematics
Sally Elam	Operations Associate	Operations
Leonard Moretti	Teacher	Science
Jeena Lee-Walker	Teacher	English

Approved Unanimously

b. New Settlement College Partnership

Moved by Shameeka Gonzalez seconded by Robert Burton to authorize the Executive Director to enter into an agreement with the New Settlement College partnership to provide college counseling resources including professional development for AECI college counselors in technique to prepare students prepare for college as well as other resources including, but not limited to trips, workshops, guest speakers, counseling services at a cost not to exceed \$77,000.00

Approved unanimously.

c. SAT Prep Classes for all Juniors

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz to authorize the Executive Director to enter into an agreement with Prep for Success, the lowest responsible bidder which met the needs and requirements of the AECI II program for the implementation of an SAT Prep class at a cost not to exceed \$109,286.00.

Approved unanimously.

d. Venture Promotions Signs and Marketing

Moved by Ricardo Cosme Ruiz seconded by Paul Comrie to authorize the Executive Director to enter into an agreement with Venture Promotions Signs and Marketing the sole responsive bidder, for the creation of need floor directories, bathroom signs, floor plan diagrams posted in elevator and each room, in addition to vinyl wraps to enhance the campus. Two electric solar powered signs will be mounted on the outside of the building; the school's logo and various other campus appropriate images will be printed on vinyl and applied to specific areas. These



include the cafeteria, gym, main entrance, and hallway. In addition, the outside windows will be vinyl wrapped in order to cover the window tint at a cost not to exceed \$74,389.00.

Approved unanimously

e. Student Desks and chairs

Moved by Robert Burton seconded by Alberto Villaman to authorize the Executive Director to purchase 275 student desks and chairs from School Outfitters at a cost not to exceed \$47,669.71, the sole bidder of the three responses able to fill the order as the remaining two bidders reported that the merchandise was out of stock. Approved unanimously

f. CDW-G CCTV Cameras

Moved Robert Burton seconded by Alberto Villaman to authorize the Executive Director to purchase CCTV System Hardware from CDW-G, Inc., the lowest of three bidders at a cost not to exceed \$33,932.66. Approved unanimously.

g. Janitorial Services

Moved by Shameeka Gonzalez seconded by Paul Comrie to authorize the Executive Director to enter into a contract for janitorial services with ABC Janitorial Services for the 2021-22 school year at a monthly cost not to exceed \$11,040.00 exclusive of supplies, subject to approval of counsel.

12. Executive Session

Moved by Robert Burton seconded by Paul Comrie at 8:24 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Robert Burton seconded by Alberto Villaman at 8:53pm to return to the record. Approved unanimously.

13. Adjournment

Moved by Alberto Villaman seconded by Paul Comrie at 9:00pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, September 14, 2021  
Time: 6:00 pm  
Location: 116 East 169th Street Bronx New York

1. Welcome Role Call: Present were Carlo Schiattarella, Paul Comrie, Ricardo Cosme Ruiz, Shameeka Gonzalez, Alberto Villaman, Irma Zardoya

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.  
Guests: Leonard Holland - Parent  
Saroya Holland - Student

2. Approval of Minutes of August 10, 2021

Moved by Shameeka Gonzalez and seconded by Irma Zardoya to approve the Minutes of August 10, 2021. Approved unanimously

3. CEO Report

a. Facilities

- I. AECI I renovations are complete  
ii. AECI moved to the new facility is complete

c. Network Budgeting and Fiscal Procedures

- I. Uniform process for approval of all expenditures  
ii. Establishing process for CC use and purchases  
iii. On-going coordination with Boosted to ensure fiscal responsibility  
iv. Review of hiring practices for the Network as to demographic distribution of staff.

- v. Professional Development was held for all Network employees which included teaching and support staff. Topics covered were bias, how race has played a part of the educational process and effective teaming.
- vi. New Initiatives
  - a. AECI engaged a new food service company to improve the quality of food service.
  - b. Long range initiatives are being discussed
- d. Professional Development
  - I. Network PD topics
    - School specific pd to build on Network
  - ii. Board acknowledgment
- 4. Principal's Report - AECI I
 

Summer school ended with 4 two-week sessions. Credit Completion data for summer School is as follows:

	<b>9th Graders</b>	<b>10th Graders</b>	<b>11th Graders</b>
2020-2021 School Year	95.83%	87.39%	86.78%
2019-2020 School Year	91%	88%	86%
2018-2019 School Year	83%	88%	82%
2017-2018 School Year	88%	80%	89%

- b. There are 486 students enrolled which includes 117 Freshmen.
- c. Following Network AECI held PD with the theme was “Supporting Students Physically, Academically, and Emotionally in their Return to School.” Each day PD was focused in one of those areas. Teachers worked on the creation of school wide behavior policies
- d. Ninth Grade Orientation was held on September 10, 2021. 108 out of 117 students attended with their parents. Each student received a uniform shirt, welcome packet with school supplies, schedule, a gift bag, and their lock for their locker. During the

three hour session, students o me their 9th grade teachers and administration, and went to each of their classrooms to learn about the expectations of the school. Parents of 9th grade students had an academic and health/ safety informational session led by the Principal.

e. The first day of school was September 13th. . 9th grade students had a regular day of instruction. Orientation was held for 10th-12th grade students to facilitate the return to in-person learning, enforcing health and safety expectation and culture building to get to know the school and the staff.

f. Facilities

The offices in the gym have been removed. The gym is now full sized and able to accommodate larger groups of students. The new second floor classes were ready for the first day of school. New signage in front and throughout our building was installed and better represents the AECI brand. Due to the additional space each grade has its own floor (or with the exception of the 11<sup>th</sup> grade which had 2 floors) which reduces student movement and improves the quality of life.

#### 5. Principal's Report AECI 2

a. Enrollment - 360 students are currently enrolled with 162 students in Grade 9 , 91 students in Grade 10 and 107 students in grade 11.

b. Parent online Zoom Meetings for reopening plan were held from 7:00-8:00pm on September 2, 2021 with 74 parents attendance and on September 9, 2021 with 82 parents in attendance.

c. Professional Development was held on August 30-31 with a full complement of staff in attendance.

d. Student Orientation was held on September 2, 9 and 10th. Students received all school supplies at no cost. ID pictures were taken and all new incoming students received 1 free uniform shirt and 1 free gym shirt.

e. AECI2 will continue utilizing the Google Classroom Suite this year in order to be prepared for any issues that may arise due to COVID restrictions.

f. All students received school supplies at no cost.

g. School Facilities Report

I. The new facility is ready and occupied.

ii. Classrooms are set up for 32 students in each with desks 3 feet apart

iii. Painting, floor polishing, and proper signage are completed.

- iv. Fire inspection was performed on September 7
  - v. Student lockers and remaining furniture are scheduled for delivery by the end of September.
  - vi. Internet and phones are completed and functional.
  - vii. PPE items are available for all staff, students and visitors.
  - viii. HVAC requires further balancing to adjust the temperature in all the rooms.
- h. Grants and Funding
- Emergency Connectivity Fund winners will be selected this month.
6. Leonard Holland, a parent of a student in AECI I made a presentation questioning the mask mandate. Discussion with the Board followed.
7. Academic Affairs Committee
- An introductory meeting was held on September 14, 2021 to discuss the beginning of the school year. Future meetings will be scheduled for the second Tuesday of the month,
8. Report the Board Retreat Follow-up Plan
- a. A vision statement was developed and presented for Board review.
  - b. A follow up retreat will be scheduled for October to discuss the next steps in the implementation of the school's mission and strategic plans for the future.
  - c. The job description of the CEO will be reviewed and the Board will identify those issues which are delegable to the CEO and which actions require Board approval.
  - d. The desirability of engaging a coach for the CEO and the Board will be considered.
  - e. The template for committee minutes will be revised.
  - f. The roles and responsibilities of the Board members will be reviewed
  - g. A system of accountability for the Board members will be developed
  - h. Development of a calendar of board retreats was discussed. The next Board retreat is scheduled for December 5, 2021.
9. Old Business:
- a. Human Resources Director

A posting has been prepared for Board review to publish for solicitation of a human resource director for the Network.

10. Executive Session

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz at 8:26 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Shameeka Gonzalez seconded by Irma /Zardoya at 9:10pm to return to the record. Approved unanimously

11. New Business: AECI I

a. New Hires

Moved by Irma Zardoya seconded Shameeka Gonzalez by to hire the following:

Yvonne Fitch	Security Guard/ Attendance Outreach
Jennifer Velez	Security Guard/ Attendance Outreach
Meghan Richards	Phys Ed/ Health
Christopher Sholkoff	Phys Ed
Felicia Thompson	Security Guard

Approved unanimously

12. New Business: AECI II

a. New Hires

Moved by Irma Zardoya seconded by Shameeka Gonzalez to hire the following:

Rickton Barron	General Building Maintenance
Martin Cedillo-Colibri	Physical Education Teacher
Glynnis Eldridge	Writing Teacher Grade 10
Brian Lee	Computer Science
Ernest Oliver	Security/School Aide
Eddie Turner	Physical Education Teacher

Approved Unanimously

13. Committee Assignments

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to appoint Shameeka Gonzalez as chair of the Personnel Committee. Approved Unanimously.

14. Adjournment

Moved by Shameeka Gonzalez seconded by Ricardo Cosme Ruiz at 9:20pm to adjourn, Approved unanimously.



**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, October 12, 2021  
Time: 6:00 pm  
Location: 838 Brook Avenue Bronx New York

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Shameeka Gonzalez, Irma Zardoya

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of September 14, 2021

Moved by Ricardo Cosme Ruiz and seconded by Shameeka Gonzalez to approve the Minutes of September 14, 2021. Approved unanimously

3. CEO Report

- a. Facilities

- I. AECI I interior and exterior renovations are complete with the exception with additional work to be done in the gym
- ii. AECI II the move and additional work is substantively complete,.

- b. Network Budgeting and Fiscal Procedures

- I. A Network Budget Line has been created,
- ii A process for CC use and purchases has been established

- c. Human Resources

- I. The position has been posted and a search for a HR Director has begun

- d. Professional Development

- . Network Professional Development Topics focus on continuity with school specific topic to build on Network themes.

4. Principal's Report - AECI I

- a. There are 469 students enrolled which includes 119 Freshmen. Attendance is 88.5%
- b. Academic Initiatives. The following academic policies were initiated to support the goal of increasing pass rates and the timeliness of students submitting work:
  - i. Interim Progress reports will be issued to provide students with a reminder of the final deadline for submission of work before the progress report deadline. The first progress report will be issued on October 13, 2021..
  - ii. A school wide late work policy has been instituted which imposes a 10% penalty on late work,
  - iii. X Period is mandatory for all freshmen. Students are scheduled for tutoring, if required, based on their academic progress or activities based on their interests.
- c. College Fair

In order to build the school's relationships with our colleges and universities and to increase the number of college admissions, a college fair was held on Wednesday, October 6, 2021 for all AECI I juniors and seniors, and AECI 2 juniors. Thirty-one colleges participated, Students were prepped for the event in an advisory program and then participated in a discussion of their experience.
- d. Fall Harvest

In September each grade level participated in a welcome back to school event in the gym which included fall-themed food, created Tie Dye shirts, and played local fair styled games like cornhole and arcade basketball.
- e. .SAT Exams

The SAT examination is scheduled for Wednesday, October 13, 2021.
- f. Hispanic Heritage Month

Events include a food festival in the gym on October 15, 2021 and a trip to Univision.
- g. Senior Events

Events include monthly trips such as ice skating, go-karting, Six Flags, Ice Cream Museum, Roller Skating. In order to participate students must meet academic eligibility requirements.

- h. The Athletic Program began with soccer, basketball and volley ball. In order to participate all students must be fully vaccinated and academically eligible.
- I. Food Service The food service program with an on-site chef was initiated this year.

5. Principal's Report AECI 2

- a. Enrollment - 332 students are currently enrolled. Of these 80% are economically disadvantaged; 19% are classified as special needs and 9% are ENL status.
- b. Attendance is 86.5% which includes students who have been discharged but not yet removed from the register.
- c. Initial student progress reports will be sent out next week representing the first 21 days of instruction.
- d. Staffing is complete with the exception of computer science for grades 9 and 10, ICT English and ICT Science,
- e. A search for an AP is in progress.
- f. Facilities
  - I. Classrooms and offices are at full capacity. Classrooms accommodate 32 students with desks 3 feet apart and PPE items in each classroom
  - ii. Signage and vinyl wall decorations have been delivered and installed in the campus.
  - iii All classrooms are equipped with Chromebooks for student use.
  - iv. NYC Fire Department inspection report was issued on September 27. There are no violations
- g. Grants and Funding

AECI has received a grant of \$84,000 from the Emergency Connectivity Fund Grant competition

6. Academic Affairs Committee

The next meeting is scheduled for Monday, October 18, 2021 at 5pm

7. Personnel Committee

The Committee reviewed a job description and qualifications for the posting for an HR Director. Interviews will be scheduled in the coming months,

8. Finance Committee

A meeting of the finance committee was held on October 11, 2021 to review the audit reports,.

Moved by Shameeka Gonzalez, seconded by Ricardo Cosme Ruiz to approve the audit reports for the 2020-21 fiscal year, Approved unanimously.

9. Old Business:

a. Human Resources Director

The position has been posted.

10. New Business: AECI I

a. New Hires

Moved by Ricardo Cosme Ruiz and seconded by Shameeka Gonzalez to hire:

Kamary Morales	ENL Teacher
Ashirea Burroughs	ELA Teacher

Approved unanimously

11. New Business: AECI II

:

a. New Hires

Moved by Shammeka Gonzale and seconded by Ricardo Cosme Ruiz to hire

James Reddington	Computer Science Teacher - Grade 11
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Approved Unanimously

b. School Safety Plan

Moved by Ricardo Cosme Ruiz seconded by Shameeka Gonzalez to approve the School Safety Plan for AECI II. Approved unanimously,.

12. Kitchen Equipment

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to purchase kitchen equipment to support the in school meals for both AECI I and II at a cost not to exceed \$12,560.55 from Map Restaurant & Kitchen Supplies, the lowest of three bidders. Approved unanimously.

13. Executive Session

Moved by Carlo Schiattarella seconded by Ricardo Cosme Ruiz at 7:55 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Ricardo Cosme Ruiz seconded by Carlo Schiattarella at 8:05 pm to return to the record. Approved unanimously

14. Adjournment

Moved by Ricardo Cosme Ruiz seconded by Carlo Schiattarella at 8:15pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, November 9, 2021  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Schiattarella, Irma Zardoya, Paul Comrie, Alberto Villaman, Shameeka Gonzalez, Ricardo Cosme Ruiz

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of October 12, 2021

Moved by Paul Comrie and seconded by Irma Zardoya to approve the Minutes of October 12, 2021. Approved unanimously

3. Principal's Report - AECI I

- a. There are 466 students enrolled which includes 119 Freshmen. Attendance is 89.7%.
- b. Academic Initiatives. The following academic policies were initiated to support the goal of increasing pass rates and the timeliness of students submitting work:
  - i. The end of the 1st Quarter was Friday, November 5th. It is anticipated that pass rates will be similar to pre-pandemic periods.
  - ii. Preparations are under way for midterm examination scheduled for the end of January. The midterm examinations will mirror the Regents exams.
  - iii. Progress reports will be issued to provide students with a reminder of the final deadline for submission of work before the progress report deadline.
- c. School Activities
  - i. Pep Rally

To kick off the sports season, during lunch periods students attended a celebration in the gym. All of the AECI student athletes were introduced to the school, a drumline composed of teachers and students was present, and athletes performed trick plays and shots.

ii. Spanish Heritage Month

Spanish Heritage Month concluded with a food festival in the gym during lunch periods. Students and staff brought in traditional food to accompany the music and decorations. Tickets were sold to the event. Approximately \$500 were raised for the end of year senior scholarships.

iii Spirit Week

The theme for each day was designed to support school pride. Days included Superhero Day, Color Wars, and Pajama Day.

iv. Homecoming Dance was held on Friday evening in the school gym. Over 125 students attended. Event was chaperoned by four teachers and the entire deans office and security staff.

v. Upcoming Thanksgiving Celebration

On November 19<sup>th</sup>, which is the last day before Thanksgiving break, students will participate in a special Thanksgiving celebration in the cafeteria, with extra food and desserts.

vi. Student Council elections will take place next week with our first ever student debate during Town Halls.

4. Principal's Report AECI 2

- a. Enrollment - 325 students are currently enrolled.
- b. Attendance is 87%. Follow-up calls for student absences are done every day by 10:00 am. In addition, activities designed to promote attendance were identified.
- c. The School continues to receive applications for the April 2022 lottery through Schola. The school participated in a special high school fair at the ICAHN Academy. Over 125 applications were distributed in four hours. Two Open House events were held at the campus for potential students on October 14 from 5:00 to 7:00 pm and on October 23 from 10:00 am to 2:00 pm. Both events had positive outcomes and parents

were impressed with the school facility. As of the date of the meeting, 100 applications are in process which is a good early start to the recruitment process.

d. Academics:

- i. Student report cards will be issued Wednesday, November 10, 2021.
- ii. Parent Teacher conferences are scheduled for Wednesday, November 10 from 2:00 - 4:00 pm and 6:00-8:00 pm. Parents were notified by email and by phone massager.
- iii. Students were instructed to submit all missing or incomplete assignments by Friday, November 5.. Students identified as failing two or more classes will be invited to participate in our X Period sessions beginning the week of November 15 scheduled for Tuesdays and Thursdays through January 21, which is the week before Regents.

e. School Activities

- i. Student Government elections were held in October. The newly elected officers are President Christopher Urena; Vice President,. Jennifer Addai; Treasurer, Jacqueline Addai. . Tenth Grade representatives are Cloudy Lopez and Juliana Valerio. Ninth grade representatives are Kylia Jones and Joel Klousse.
- ii. The AECI2 first annual Block Party was held on Friday, November 5 with 275 students in grades 9-11. Guests included the United States Marine Corp, NYC Health and Hospitals, Community Affairs Division of the NYCPD representative Carmen Tejada, James Dobbins III Director Guns Down, Life Up Initiatives, and others.

f. School Facilities Report

- i. The Walker Memorial Church along with their architects/engineers visited the school campus last week and performed a walkthrough.
- ii. The P/A system has been ordered and will be installed as soon as it is delivered. There is an additional component for a bell system which is on



back order.

g. Grants & Funding

- i. The school was awarded a Hyde and Watson Grant for \$13,700 to provide funding for the purchase of new science lab furniture and equipment for student use.
- ii. The school received an ECF Grant for \$84,498.75 which will be utilized to purchase more student chrome books and hotspots for students to sign out and use at home.

5. Academic Affairs Committee

The Academic Committee met on October 25, 2021 to review the work of prior meetings .

The need for an after action assessment process was discussed. A joint meeting to begin a conversation with teachers from both schools is planned.

Given the probability of a moratorium on the state wide examinations, a focus is required on the development of uniform assessment tools which accurately reflects student progress.

The resources needed to promote success in post-secondary education was discussed.

Use of ARP-ESSER Funding to maximize effectiveness was discussed,

6. Finance Committee

The Committee met on November 8, 2021. The budget modification process was discussed. The bonding process for the new facility was reviewed. The budget is on target in comparison with the projections.

7. Old Business:

Resumes for a Human Resources Director were reviewed. A protocol for review of resumes and interviews has been developed.

8. New Business: AECI II

a. New Hires

Moved by Shameeka Gonzalez and seconded by Alberto Villaman to hire:

Ricardo Longo Minervino

Computer Science Teacher

Nichol Crooks

Science/Living Environment

Approved Unanimously

9. Executive Session

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 7:04 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Paul Comrie seconded by Shameeka Gonzalez at 7:41 pm to return to the record. Approved unanimously

10. Adjournment

Moved by Alberto Villaman seconded by Paul Comrie at 7:50pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, December 14, 2021  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Irma Zardoya (Chair Pro Tem), Paul Comrie, Shameeka Gonzalez, Ricardo Cosme Ruiz, Carlo Sciattarella, Alberto Villman

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Dr. Charles Gallo  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.

2. Approval of Minutes of November 9, 2021

Moved by Ricardo Cosme Ruiz and seconded by Paul Comrie to approve the Minutes of November 9, 2021. Approved unanimously

3. CEO Report

- a. Resignation of Dr. Charles Gallo

WHEREAS Dr. Charles Gallo has served AECI since 2015, and

WHEREAS, Dr. Charles Gallo has submitted his resignation as Principal of AECI II effective January 1, 2022

BE IT HEREBY RESOLVED that the Board of Trustees thanks Dr. Gallo for his services and wishes him the very best in his future endeavors

Moved by Shameeka Gonzalez seconded by Alberto Villaman approved unanimously.

4. Principal's Report - AECI I

- a. There are 465 students enrolled which includes 119 Freshmen. Attendance is 90.5% for November, 2021.

- b. Saturday Academy for seniors in danger of not graduating began with 15 students on Saturday, December 11, 2021 and will continue for senior and staff who have been vaccinated.
  - c. All 9th graders have had X Period built into their schedule since the beginning of the school year. In addition, 30 sophomores and juniors requiring additional help have also been assigned to a mandatory X-Period during the week beginning the week of December 6th.
  - d. Parent Teacher Conferences were held on November 10th from 2pm-4pm and 5:30pm-7:30pm with 211 parents in attendance. First Quarter Report Cards were distributed at the conference and were also distributed by mail.
  - e. First Quarter Pass rates were comparable to pre-pandemic rates. There was a notable disparity between grades and grades 10 and 11. Ninth graders had a 94.5% pass rate, 10th and 11th graders pass rates were around 70%.
  - f. Since the year began there have been 11 positive COVID cases, with 5 coming in the last 7 days. As a result of the increased incidence of COVID, the school has reinstated remote learning for the next 10 days with plans to resume in school instruction after winter recess on January 3, 2022.
  - g. College Admissions: 91% of AECI I students have applied to college, which includes an increase in the number of students applying to trade schools. Nine students have applied to Coop Tech- a certification program in the trades. Nine students have been accepted into the Hostos College Now Program which is designed to supplement our in-house SUPA program.
  - h. 9th grade students attended the Broadway show *Trouble in Mind* and ate lunch at a local restaurant. Seniors also attended an anime convention, a screening of the movie *Eternals*, and a trip to Korea Town. Additional trips are planned.
5. Principal's Report AECI 2
- a. Enrollment - 318 students are currently enrolled. Attendance is 89.3%.
  - b. The School continues to receive applications for the April 2022 lottery through Schola. Open House tours are ongoing with dates for December including December 2 from 5:00 pm to 7:00 pm and December 18 from 10:00 am to 2:00 pm.
  - c. Academics:
    - i. Parent Teacher conferences were held on November 10 from 2-4:00 pm and 6-8:00 pm with 175 parents in attendance. Report cards were distributed to

all parents during the conference and a copy of the report card was mailed to parents during the week of November 15.

- ii. Students in the Lehman College Now Program have received their final grades for the semester. Out of 14 students, 11 received a passing grade. This equates to a pass rate of 79%. Courses include English Composition 111, Problems in Philosophy 171, Intro to Statistics MAT 131, and Criminology SOC 230. Lehman has opened the application process for their spring 2022 College Now sessions and Grade 11 Counselor, Ms. Guzman, is assisting students in completing and submitting their applications.
  - iii. X-Period is held on Tuesdays and Thursdays from 4-5:30 pm. Students will receive small group instruction for the next 25 weeks.
  - iv. Saturday Academy will be scheduled in the near future.
- d/. School Activities
- i. AECI2 has partnered with Roundabout Theatre Company and on November 17, thirty of our 9th and 10th graders went on our very first field trip to the theater where they attended a new Broadway hit "Trouble in Mind" .
- e. School Facilities Report
- i. Facility is being cleaned and disinfected daily. PPE items are available for use including masks, wipes, air purifiers and UV disinfecting lights.
  - ii. The gym floor must be removed and replaced due to previous water damage.
  - iii. Lowitt Fire and Detection Alarm Company has scheduled a regular system maintenance call for December 28 when the building is not occupied to complete previous work and will perform a full building inspection to insure that the system installed conforms to the plans.
- f. Grants & Funding
- i. AECI2 received \$84,498.75 for the purchase of 125 Chromebooks, 125 additional Hotspots for student use, and \$24,000 to help pay for the 100 Hotspots previously purchased from T-Mobile for student use. All materials have been received.

6. Academic Affairs Committee

The next meeting of the Academic Committee is scheduled for January, 2022

7. Finance Committee

The Committee met on December 13m 2021. The Committee was advised that the PPE Loan was forgiven in full. Planning for the 2022-23 budget will begin in January, 2022.

8. Facilities Committee

Moved by Shameeka Gonzalez seconded by Carlo Schiattarella to accept Ricardo Cosme Ruiz's resignation as a member of the Facilities Committee and to elect Alberto Villaman as a member and chair of the Facilities Committee. Approved unanimously,

9. Personnel Committee

The Committee met and discussed resignation of Dr. Gallo as Principal of AECI II and the search process for a new principal. In the interim, Derick Spaulding will assume the duties of the Principal pending the appointment of a new Principal for AECI II.

The search continues for the Human Resources Director

10. New Business

A. New Hires AECI I

Moved by: Alberto Villaman seconded by Ricardo Cosme Ruiz to hire the following:

Joseph McBride Security

Otto Malloy Security

Pierchon Watson Security

Approved unanimously

B. New Hires: AECI II

Moved by Ricardo Cosme Ruiz seconded by Carlo Schiattarella to hire the following:

John Fisher Teacher Computer Science

Leah Clark	Teacher	English Writing
Luis Fuentes	Coordinator Student Success	Student Services
Samuel Maldonado	College/Career Counselor	Student Services

Approved unanimously

C. Renovations AECI I

Moved by Ricardo Cosme Ruiz and seconded by Shameeka Gonzalez to authorize the chair to enter into a contract with Taurino Management to provide engineering and construction services to perform alterations on the first floor at a cost not to exceed \$155,356.00 subject to approval of counsel. Taurino is the lowest of two responsible quotes which responded to the solicitation for bids. Approved unanimously.

10. Executive Session

Moved by Shameeka Gonzalez seconded by Alberto Villaman at 7:24 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously.

Moved by Paul Comrie seconded by Alberto Villaman at 8:20pm to return to the record. Approved unanimously

11. Adjournment

Moved by Alberto Villaman seconded by Paul Comrie at 8:30pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, January 11, 2021  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Paul Comrie, Alberto Villaman

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Derick Spaulding (Acting)  
BoostEd: Joshua Moreau  
Counsel: Flora Edwards, Esq.  
Guest: AECI I PTO President Gregory Kimble

2. Approval of Minutes of December 14, 2021

Moved by Alberto Villaman and seconded by Paul Comrie to approve the Minutes of December 14, 2021. Approved unanimously

3. Principal's Report - AECI I

- a. There are 464 students enrolled which includes 119 Freshmen. Attendance is at 82% which is higher than the citywide average in light of the COVID epidemic including quarantine and isolation.

- b. COVID Update

- I. Due to a report of 11 cases of COVID the week prior to December 14, 2021, the School reinstated remote learning from December 14, 2021 through December 24, 2021. The transition was fairly seamless.

- ii. In-person learning resumed on January 3, 2022 following the Christmas recess. At present there are 17 students and five staff members reporting positive for COVID. One on one instruction is available for students guaranteeing or in isolation. A Virtual meeting were held for parents regarding the return to in-person learning.



iii. Since the return to in-person learning, rapid tests have been very successful in catching asymptomatic and symptomatic cases.

c. Academics

I. Of the 111 students in the graduating cohort, 102 are on-track for graduation. Another 4 students require additional work to be eligible for graduation and six students are classified as “long term absentees”. Of these 3 are suffering from health conditions, two have joined the workforce and 1 student has been non-responsive.

ii. Acceptance rate for college is at 91% . Highlights of student applications are as follows:

School	<u>Number of</u>
Syracuse University	20
Binghamton University	10
Yale	1
Temple University	2
Pratt	9
Penn State University	7
New York University	11
N Y Institute of Technology	22
Fordham University	15
Cornell University	6
Co-op Tech and Trade Schools	13

4. Principal’s Report AECI 2

a. Enrollment - 318 students are currently enrolled with approximately 300 students on the wait list. Attendance is 83.1%. The School continues recruitment for the 2022-23 school year.

b. COVID Update

- I. Prior to the Christmas break we had only one substantiated teacher specific Covid case and two students that informed us of their positive results from an outside testing agency. Since that time there have been reports of 20 confirmed student covid cases during the break with approximately 20 students isolating because family members at home have test positive and/or been exposed. Nine staff members have tested positive since Christmas break, four 4 of which have returned to work and the rest scheduled to return in the coming days.
- ii. There are three shifts of cleaning services sanitizing during and after school to ensure the building is clean. We remain diligent about our masking, services, protocols for healthy environment

c. Academics

- I. Regents week will be dedicated to ensuring students are getting the extra support needed to maintain and/or improve grades for the second marking period and for the administration of mock regents examinations.
- ii. Professional development includes data driven assessment of student strength and weakness to ensure students have the skills necessary for them to succeed academically.
- iii. An X period has been established on Tuesdays and Thursdays to provide additional support for those students requiring additional assistance.
- iv. Recruitment of additional staff is on-going.

d. Facilities

- I. The alarm service company performed an inspection had an inspection by the alarm service company. There are potential building violations in connection with the space which is not occupied by AECI 2 These violations must be cured if the school is to expand into the additional space for the coming year.

- ii. The variance has been approved for the additional space and architectural and engineering plans will be submitted to ensure code compliance,
- iii. Planning is required for additional space for the 2022-23 school year.

e. School Events

School Events include College swag Thursdays, Basketball, soccer and volleyball games, a visit to Manhattanville College and a block party homecoming neighborhood celebration. Upcoming events include a Winter Ball - celebrating school spirit and 1st semester celebration.

5. Academic Affairs Committee

A meeting of the Academic Affairs Committee will be scheduled in February, 2021.

6. Finance Committee

The budgets for both schools is on track. Budget planning for the coming year will begin with plans for an initial draft in March.

The scope of the grants will be distributed for review by the Board.

7. Personnel Committee

- I. HR Director Search - interviews for the HR Director took place. The pool of candidates is limited

9. New Business

a. New Hires AECI I

Moved by Paul Comrie seconded by Irma Zardoya to hire the following:

Era Kovanxhi

Chemistry Teacher

Approved unanimously

- b. Moved by Irma Zardoya and seconded by Alberto Villaman to appoint Christopher Mastrocola as Director of Curriculum and Instruction. Approved unanimously.
- c. Moved by Paul Comrie and seconded by Irma Zardoya to appoint Avril Guzmán as Director of Student Life. Approved unanimously.

10. Executive Session

Moved by Irma Zardoya seconded by Alberto Villaman at 7:48 pm to go into Executive Session to discuss real estate and personnel. Approved unanimously.

;

Moved by Paul Comrie seconded by Alberto Villaman at 8:30 pm to return to the record. Approved unanimously

11. Adjournment

Moved by Alberto Villaman seconded by Irma Zardoya at 8:45pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, February 8, 2022  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Shameeka Gonzalez, Ricardo Cosme Ruiz, Alberto Villaman, Paul Comrie

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Derick Spaulding (Acting)  
Counsel: Flora Edwards, Esq.  
Guest: AECI I PTO President Gregory Kimble  
Santi Taveras

2. Approval of Minutes of January 11, 2022 as corrected

Moved by Alberto Villaman and seconded by Shameeka Gonzalez to approve the Minutes of January 11, 2022 as corrected. Approved unanimously

3. Principal's Report - AECI I

- a. There are 464 students enrolled which includes 119 Freshmen. Attendance is at 86%.

- b. COVID Update

Over the past 14 days there has only been one reported COVID case.

- c. Academics

- i. Semester grade results were distributed to the Board for review.

- ii. 10th grade students will begin Autocad. Implementation which was postponed because of the pandemic.

- iii. The 3D printing lab is now fully operational with a 3D Printer. Students are engaged in a 3D modeling activity to redesign the cafeteria using a scale model of the cafeteria.

iv. Saturday Academy classes are scheduled to begin the week of February 22<sup>nd</sup> and mandatory x periods have been increased.

d. School Activities

I. A Committee of teachers and students was formed to plan the activities and lessons for the Black History Month which include:

i.i The National Honor Society students will be teaching a Black History lesson to the 2nd block of the ELA 9 classes.

i.ii A trip to Albany for students to see *Courage: The Black Struggle for Quality Education Exhibit* at the New York State Museum.

i.iii A bake sale of authentic Southern desserts

i.iv A door decorating contest which showcases prominent black figures, and important events reflecting the black diaspora.

i.v Black portraiture activity in which students will identify historical and contemporary black figures and depict them using portraiture

i.vi Hip Hop Lesson which provides students with an analysis of how Hip-hop is seen in the academic world and provides students with an opportunity to talk about their favorite mainstream/ indie hip-hop artists through a historical lense

ii. School Store

The school store has reopened and will fund ten \$1,000 scholarships for our graduating seniors. Seniors can apply for academic scholarships or Core Value scholarships.

e. Professional Development

On January 31st, all guards had a full day of professional development. Guards engaged in verbal de-escalation training, a session on how to infuse the AECI Core Values in their work, and a meeting with Student Council to hear their views regarding how students like to be communicated with in the building.

#### 4. \_\_\_\_\_ Principal's Report AECI 2

- a. Enrollment - 310 students are currently enrolled with approximately 300 students on the wait list. Attendance is 78%. Attendance is improving with attendance on February 8, 2022 at 92%. The School continues recruitment for the 2022-23 school year.
- b. COVID Update
  - i. One substantiated teacher specific Covid case and three students that informed us of their positive results from an outside testing agency have been report for the past month. We have shifted to reflect a 5 day quarantine with a positive case
  - ii. We have three shifts of cleaning services sanitizing during and after school to ensure the building is clean. We remain diligent about our masking, services, protocols for healthy environment
  - iii. Our return rapid tests have been very successful in catching asymptomatic and symptomatic cases
  - iv. We are almost prepped with a one-to-one chromebook program to ensure if do go out on remote, everything remains consistent
- c. Academics
  - I. Professional Development activities is focused on resetting school expectations, vision out student success, staff relations, student crisis management and credit recovery.
  - ii. The mock regents week was successful. Results will be used for 3rd quarter grades.
  - iii. Grade reports were distributed to the Board for review and discussion
  - iv. We have an established x-period for extra support Tuesday and Thursdays
  - v. A social emotionally support system to reinvent detention was established.
  - vi Recruitment of additional staff is on-going.

d. Facilities

- I. The quality of cleaning services was discussed
- ii. Space requirements for the coming are a priority.

e. School Events

- I. On January 13 the school held a family college night for juniors and parents. The program focused on the importance of financial planning for college and included in English and Spanish on tax preparation and a discussion of the outline of the FASFA process and mapping the college preparation process from now until graduation
- ii. The Saturday Academic bootcamp was aimed at getting students to complete late and missing assignments to improve their academic standing. Almost 25% of our student body attended
- iii. Due to the snowstorm a second Academic bootcamp was held virtually
- iv. Black history month is featured in our daily lesson delivery, school decorations and planning of events
- v Other events include College swag Thursdays, basketball, soccer and volleyball games and the upcoming Winter Ball.

5. Academic Affairs Committee

A meeting of the Academic Affairs Committee will be scheduled for Monday, February 15, 2022.

6. Personnel Committee

A meeting of the Committee will be scheduled within the next two weeks

7. New Business

           a. New Hires AECI I

Moved by Irma Zardoya seconded by Ricardo Cosme Ruiz to hire the following:

Johanna Enger

ELA Teacher



\_\_\_\_\_ Approved unanimously

b. AECI I Contract Revision

WHEREAS on December 14, 2021, the Board authorized a contract with Taurino for renovation to St Peter's and St, Paul in an amount not to exceed \$155,356.00; and,

WHEREAS, this amount including the electric work to be performed but inadvertently omitted the cost of demolition and carpentry at an additional cost of \$89,108;

BE IT HEREBY RESOLVED that the resolution entered December 14, 2021 be amended to authorize the Chair to enter in to a contract with Taurino Management, Inc. in an amount not to exceed \$244,464.00 .

Moved by Irma Zardoya and seconded Alberto Villaman. Approved unanimously.

b. AECI II Appointment of Santi Taveras -

**Whereas**, AECI II's Principal, Charles Gallo, has tendered his resignation; and

**Whereas**, the Board of Trustees (the "Board") believes an outstanding principal is a key to achieving the mission of the School; and

**Whereas**, following multiple interviews and careful review, the Board has determined that Santi Taveras' experience and proven leadership ability will have a beneficial, positive impact on the academic achievement of the School's students; and

**Whereas**, the Board desires that Mr. Taveras undertake, and Mr. Taveras agrees to undertake, the role of the educational and administrative leader at the School and to fully support the philosophy, mission and curriculum of the School and to work with the staff, parents and children of the School and the Board, to achieve these ends.

**NOW THEREFORE**, in consideration of the foregoing, the Chair of the Board be, and herein is, authorized to enter into a one-year contract with Santi Taveras as Principal of AECI II subject to review of counsel.

Moved by Alberto Villaman seconded by Irma Zardoya approved unanimously.

c. AECI II - New Hires

Moved by Irma Zardoya seconded by Alberto Villaman to hire the following:

Maya Victoria	9th Grade Guidance Counselor
Danielle Kingsbury	10th Grade Writing
Tina Baffoe	Special Education
Jazmin Echevarria	Parent Coordinator
Enia Ivelisse Ogando	Cleaning Services
Yaniny Ceprin Ortega	Cleaning Services

Approved unanimously

10. Executive Session

Moved by Irma Zardoya seconded by Alberto Villaman at 7:27 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Alberto Villaman seconded by Irma Zardoya at 8:03pm to return to the record. Approved unanimously

11. Adjournment

Moved by Irma Zardoya seconded by Alberto Villaman at 8:15pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, March 8, 2022  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Shameeka Gonzalez, Paul Comrie

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Santi Taveras  
Counsel: Flora Edwards, Esq.  
Guest: AECI I PTO President Gregory Kimble  
BoostEd - Josh Moreau

2. Approval of Minutes of February 8, 2022

Moved by Irma Zardoya seconded by Shameeka Gonzalez to approve the minutes of the meeting of February 8, 2022. Approved unanimously.

3. CEO Report

- a. School leadership is discussing strategies to reflect a more qualitative lens of school progress at the Board meeting was discussed.
- b. With two experienced principals at the helm, both schools are exploring the development of short term and long term leadership from within.
- c. Both schools are considering the guiding principles for the theme aspects of each school including outcome certifications tied to the school's theme.
- d. School leadership is discussing how to provide anecdotal qualitative evidence of school progress.
- e. Suggested topics for the Spring Board retreat are being considered.
- f. Progress is being made in the search for a candidate to fill the position of HR Director with a report to be made at the next Board meeting

4. Principal's Report - AECI I

- a. There are 460 students enrolled which includes 118 Freshmen. Attendance is 88.5%.
- b. COVID Update

Over the past 14 days there have been two reported COVID cases. In accordance with NYC guidance, masks are now optional at AECI and teachers may arrange desks in quads.

- c. Academics
  - i. Evaluation of a curriculum for ELA which has been tested and led to over 90% Regents pass rate and over 95% SUPA pass rate. A timeline for implementation to insure proper coordination. A plan is being developed to assess outcomes of the coaching process on a weekly, monthly, and yearly basis.
  - ii. Action plans are being developed by grade team leaders who are tasked with overseeing the Mock Regents process. Over the past few months, Kid Talk meetings have been chaired by the team leaders.
  - iii. Efforts to ensure that students submit work in a more timely manner include identification of Progress Reports as an official deadline to submit work which means that that students now have 8 deadlines throughout the year to keep them on task.
  - iv. The first of two Saturday Academies were held in anticipation of the 3rd Quarter Progress Report which will be issued on March 15, 2022. 92 students attended this past Saturday which is marked increase from Saturday Academies in the past that were held this early in the Spring
  - v. 11<sup>th</sup> Grade Advisories are focused on the post-secondary process including providing students with an opportunity to review their transcripts and reflect on how best to achieve their post-secondary goals.
  - vi. PSATs will be administered to all 10th graders on March 23rd
  - vii. Mock Regents are scheduled for the last week in March to all students scheduled to take Regents exams in June. Work in content teams has begun on creating these exams and reviewing the scoring process for the Regents. Content leaders are taking the lead designing and implementing the exams.

- vii. The second round of formal observations are in progress .
- d. School Activities
- i. Spirit Week: Themed Days will culminate in a school dance on Friday March 18<sup>th</sup>.
  - ii. A trip to Dave and Busters for honor students is scheduled for the week of March 14, 2022.
  - iii. A Junior class trip to the Center of Architecture is being planned for later in March.
  - iv, Senior Trips include Ice Skating scheduled for the week of March 8, 2022.
  - v. Parent Teachers Conferences are scheduled for March 15<sup>th</sup>.
  - vi. A dinner was held for the valedictorian and the salutatorian at which parents and friends were invited.
5. Principal's Report AECI 2
- a. Enrollment - 307 students are currently enrolled with approximately 300 students on the wait list. Attendance is 85.7%. An attendance meeting is scheduled every other week to identify students that are chronically absent. The team reviews the data and provides feedback on what next steps to implement for each student being discussed
  - b. COVID Update  
No covid cases have been reported during the last month. In accordance with NYC guidance, masks are not required but students are encouraged to wear masks. Teachers may now arrange classroom furniture in small groups, aligned to the activity/lesson
  - c. Academics
    - i. Virtual PSAT/SAT prep classes are scheduled for March 12<sup>th</sup> and 19<sup>th</sup> in anticipation of administration of the PSAT/SAT for 10<sup>th</sup> and 11<sup>th</sup> grade students on March 23<sup>rd</sup>.
    - ii.. The administrative team meets weekly and addresses events coming up. This week topics included the upcoming Parent /Teacher Conferences, the administration of the PSAT/SAT.
  - d. Professional Development
    - i. The February 28<sup>th</sup> professional development program focussed on dealing with students in crisis, using the Cornell University Therapeutic Crisis Intervention model which included on pain-based behaviors and how to

identify student triggers and strategies on how to approach and support students in crisis.

- ii. The Social Emotional Team Meeting occurs every Friday and focuses on identifying students that may be at risk or possibly experiencing trauma. The meeting is facilitated by the counselors and the student support staff member. The group discusses the student, the behaviors and review strategies on how to best support each student

c. School Events

- i. An Award Ceremony was held on March 4<sup>th</sup>
- ii. Restorative Saturdays are scheduled for March 12<sup>th</sup> and 19<sup>th</sup> which provides students with an opportunity to examine their conduct and explore alternative responses.
- iii. The evening of March 12<sup>th</sup> a school dance was held from 5:00pm to 9:00pm
- iv. Parent teacher conferences are scheduled for March 17, 2022 from 2:00 - 4:00 PM & 6:00 to 8:00 PM
- v. A trip to three colleges is scheduled for March 31 to April 1.
- vi. The first weekly parent newsletter was distributed on Sunday night and received a positive response, This practice, which will continue, is directed at improving communication between the school and the families.
- vii. The video monitor in the Lobby profiles students on the honor roll, Restorative Saturdays and Award Ceremony The display is designed to serve as an incentive to students and staff by highlighting student work and celebrate achievement.
- viii. The next PTO meeting is scheduled for March 15. 2022

6. Academic Affairs Committee

A meeting of the Academic Affairs Committee was held on March 1, 2022. The following topics were discussed:

- a. Revisions to the dashboard to reflect longitudinal data.
- b. Standardization of year end assessments in the various subject areas across both schools was discussed.

- c. The targeted use for the additional funding allocated to both schools was discussed.
  - d. Revision of the key design elements along with other aspects of the charter and the evaluation rubrics were reviewed with a view to a possible revision of the Charter prior to renewal.
7. Finance Committee
- a. A meeting of the committee is scheduled for the week of March 14, 2022. Financial reports were distributed to committee members.
  - b. An initial draft of the 2022-23 budget has been prepared and will be reviewed with the CEO and the Principals prior to submission to the Finance Committee and the board for approval.
  - c. The availability of a new federal grant was discussed.

8. Facilities Committee

- a. Additional space is being explored for AECI 2 for the coming academic year.

9. Personnel Committee

The Committee met on Thursday, March 3, 2022 and discussed the transition of the new principal and the progress on the search for the HR Director.

10. New Business

a. AECI I Contract Revision

WHEREAS on February 8, 2022, the Board authorized a contract with Taurino Construction Management for renovation to St Peter's and St, Paul in an amount not to exceed \$244,464.00; and,

WHEREAS, additional electrical work and new HVAC units were required, a change order request in the amount of \$16,663.83 was presented for approval; and,

WHEREAS, in order to meet the deadline for completion of the work and in light of the impact of the additional work on the sequence of construction, authorization was requested to proceed with the work identified in the change order pending Board approval; and,

WHEREAS, delaying the performance of the work would have resulted in increased costs requiring demobilization and remobilization at a future date in order to perform the work and complete the project, it is hereby

RESOLVED that the Chair of the Board be authorized to issue payment on Change Order No. #1 of the contract between AECI and Taurino Construction Management

in an amount not to exceed \$16,683.33.

Moved by Irma Zardoya seconded by Paul Comrie. Approved unanimously.

12. Executive Session

Moved by Irma Zardoya seconded by Paul Comrie at 7:38 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 8:07pm to return to the record. Approved unanimously

13. Adjournment

Moved by Irma Zardoya seconded by Shameeka Gonzalez at 8:15pm to adjourn, Approved unanimously.



**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**SPECIAL MEETING OF THE BOARD**

Date: Tuesday, March 29, 2022  
Time: 6:pm  
Location: VIA REMOTE VIDEO CONFERENCE

1. Welcome Role Call: Present were Carlo Schiattarella, Ricardo Cosme Ruiz, Shameeka Gonzalez, Irma Zardoya, Alberto Villaman, Paul Comrie  
  
CEO: Derick Spaulding  
Counsel: Flora Edwards, Esq
2. Moved at 6:08 pm to go into Executive Session to discuss real estate and personnel. Moved by Alberto Villaman and seconded by Shameeka Gonzalez. Approved Unanimously  
  
Moved at 7:06 to return to the record by Alberto Villaman and seconded by Shameeka Gonzalez to return to the record, Approved Unanimously.
3. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to authorize the chair to enter into a contract with Partners for Architecture, subject to approval of counsel, to provide architectural services for the renovation of property for a potential annex for AECI II at a cost not to exceed \$45,000.00. Approved unanimously.
4. Moved by Shameeka Gonzalez and seconded by Alberto Villaman to authorize the chair to enter into a contract with Taurino Construction Management for the renovation of the AECI 2 annex, subject to approval of counsel, at a cost not to exceed \$1,200,000. Approved unanimously.
5. Moved by Ricardo Cosme Ruiz seconded by Alberto Villaman to adjourn at 7:35 pm.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, April 12, 2022  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Irma Zardoya, Shameeka Gonzalez, Alberto Villaman

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Santiago Taveras  
Counsel: Flora Edwards, Esq.  
Guests: AECI I PTO President Gregory Kimble  
BoostEd - Josh Moreau

2. Approval of Minutes

Moved by Shameeka Gonzalez seconded by Alberto Villaman to approve the minutes of the meeting of March 8, 2022. Approved unanimously.

Moved by Alberto Villaman seconded by Shameeka Gonzalez to approve the minutes of the special meeting of March 29, 2022. Approved unanimously.

3. CEO Report

- a. Work continues on building internal capacity and identifying the events which impact student progress
- b. Preparations are under way for State mid-term visit for each school scheduled for the end of April.
- c. The impact of of college visits on student perceptions and aspirations was discussed
- d. The impact of the HR consultant on the management of HR issues, the search for an HR Director was reviewed as well as a review of the handbook and policies in order to insure that we are up to date and in compliance. The next step is training to support proper HR investigations when required.

- e. Planning has started for summer school and the 2022-23 calendars including staffing/program needs.
- f. A Network Advertisement program is being developed and was piloted in the catchment areas of both schools in both English and Spanish with the goal of increasing the ESL population..

4.. Principal's Report - AECI I

- a. There are 456 students enrolled which includes 118 Freshmen. Attendance is 88.8%. Ms. Rivera is in the process of creating Power Point and Excel presentations with relevant data for the biweekly attendance meetings in order to focus on the patterns of attendance by grade and by students.

- b. COVID Update

Over the past 30 days there have been two reported COVID cases.

- c. Academics

- i. ELA Curriculum Coach:

The new curriculum coach teacher has been working with the ELA Department on how to norm and score our mock Regents exams and has been coordinating the Regents prep plan with teachers and will help administration with ensuring it is implemented correctly. Evaluation of a curriculum for ELA which has been tested and led to over 90% Regents pass rate and over 95% SUPA pass rate. A time line for implementation to insure proper coordination is being developed as well as a plan to assess outcomes of the coaching process on a weekly, monthly, and yearly basis.

- ii. The first Mock Regents week was held this past month. The purpose of the exercise is to simulate actual Regents conditions; students took full-length exams that counted for their grades. The data that teachers received was invaluable but the impact on students was most important as none of them have taken Regents before. The conditions and culture of the week provided an opportunity for student to understand the importance of class work and preparation to the outcome of the actual Regents,

d. School Activities

- i. Syracuse University Trip: 45 juniors enrolled in our dual-credit Syracuse University program will be taking an overnight trip to Syracuse University and Ithaca University on May 16th-17th. The goal of the trip is for students to actually visit the campus and make a real connection with the institution in which they are currently enrolled. On April 12, 2022 a mandatory meeting for parents in advance of the trip was held to explain expectations
- ii. Career Day: On May 18th AECI will host Career Day in the gymnasium which will feature twenty professionals from a robust selection of careers. Students will have preparatory lessons in Advisory.
- iii. Decision Day: On May 27th, AECI will hold its annual Decision Day at which students will announce their post-secondary decisions. In addition, the winners of the Core Value Scholarships will be announced. The day will feature carnival type games and activities following the event
- iv. The Lottery for 2022-2023 school year was held on April 11, 2022. The winners were notified today. There were 713 applications for 125 seats.
- v. Parent Teacher Conferences were held on March 15th.
- vi. April marks the beginning an attendance initiative. Along with posters and other messaging stressing the importance of attendance, students who have perfect attendance will be rewarded with raffles and luncheons, and specific students per grade level will be targeted with rewards for perfect attendance over two week intervals.

5. Principal's Report AECI 2

- a. Enrollment - 313 students are currently enrolled with approximately 300 students on the wait list. Attendance is 85.7%.
- b. COVID Update  
No covid cases have been reported during the last month.
- c. Academic Status Report

The Scholarship data for AECI 2 shows a slight less than one percent increase in the total class pass rate from 2019-20 to this current school year 2021-22, from 81.55% to 82.20% passing this current school year. ELA, Math, Science and social studies content areas show a dip in the second year, and an increase the third year. Regents' results are unavailable due to the cancellation of the Regents during COVID. In preparation for the possible resumption of the Regents' exams in June, we have administered mock Regents' exams in all the relevant content areas this past January.

The expectation is that students will be familiar with the test format and develop the necessary skills to sit for the exam in June. In terms of Credit Accumulation, 76 of the 94 Juniors have at least 25.5 credits and are on track for graduation for a Regents' Diploma.

- d. PSAT/SAT- First administration of the PSAT/SAT for our 10<sup>th</sup> and 11<sup>th</sup> graders. On March 23<sup>rd</sup>, our students had an opportunity to take the College Board practice SAT and the SAT. Results are expected within the next few weeks. Mr. Mastrocola scheduled all of the students for the PSAT/SAT test. He was able to take into consideration the needs of ENL and SWD students and program them accordingly. He took responsibility for ordering test materials, covering walls, packaging the tests and materials and all other areas around the implementation of the test
- e. Credit Recovery Program - March 29<sup>th</sup> marked the beginning of the credit recovery program for students who did not pass the first two Quarters using a new credit recovery system - Edmentum Platform. In preparation for the implementation of the system, Ms. Guzman met with the Edmentum representative., gathered student grade information for the first two quarters, met with the counselors, created the classes, assigned the teachers and the students to the classes and along with the Edmentum representative, she also did the training with the staff on how to use the Edmentum platform. Students have until June 3<sup>rd</sup> to complete their assigned tasks.
- f. Our Student Support team implemented the Yondr Pouch system where students receive a pouch to store their cell phone. The pouch is sealed with a magnet and students carry the pouch with their phone throughout the day. At the end of the day, staff opens the pouch, and the students have access to their cell phones. The rollout of the pouches has been relatively successful with just a few students testing the pouch and the no cell use policy.
- g. Weekly emails are disseminated to staff, students and parents which provide information regarding events at the school and reinforce our shared commitment to the academic success of our students.
- h. Computer Studies b- Curriculum development meetings are on-going with the three computer teachers to develop a series of computer courses .
- i. School Events
  - i. Jazz Museum in Harlem- On March 30<sup>th</sup>, a group of twenty 9<sup>th</sup> grade students traveled by to the Harlem Jazz Museum. The students had a wonderful learning experience and some delicious soul food.

- ii. College Visits - Forty AECI 2 eleventh grade students experienced their first overnight trip from March 30- April 1st to Utica College, Syracuse University and Oswego College. Students toured the campus of each school and attended information sessions where they asked questions and received information about the college/university. .
- iii Book Club - The first meeting of the Book Club was held on April 1st. with over 30 students in attendance. The first book for discussion was The Ace of Spades which deals with many current issues including racial and LGTB discrimination. The club will meet weekly.

6. Academic Affairs Committee

A meeting of the Academic Affairs Committee is scheduled for May, 2022.:

7. Finance Committee

- a. A meeting of the committee was held on March 21, 2022. Draft budgets were reviewed by the Principals with a view to finalizing the budgets for each school for the 2022-23. school year for both schools.
- b. Renewal of Boosted Agreement 2022-23

Moved by Shameeka Gonzalez seconded by Alberto Villaman to extend the contract to BoostEd for the provision of accounting and financial support services to AECI I and AECI II for the period July 1, 2022 to June 30, 2023 at a cost not to exceed \$238,800. Approved Unanimously.

8. Facilities Committee

Additional space is being explored for AECI 2 for the coming academic year.

9. Personnel Committee

The Personnel Committee met to review HR issues and to he need for a HR Consultant to assist in the progress of the search for an HR Director .

10. New Business

a. New Hires AECI I

Moved by Shameeka Gonzalez seconded by Alberto Villaman to hire the following:

Rosse Mary Molina ELA and Teach for America  
Ousmane Diop ELA and Teach for America  
Shannel Tomlinson Phys Ed/ Health

Approved Unanimously

b. New Board Member - Election of Gregory Kimble to the Board

Moved by Alberto Villaman seconded by Shameeka Gonzalez

The AECI CHARTER SCHOOL NETWORK Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select GREGORY KIMBLE as a member to its Board of Trustees, with a term expiring on April 12, 2027, pending approval by NYSED. The resolution approving GREGORY KIMBLE is adopted upon NYSED's approval.

Unanimously approved.

11. Executive Session

Moved by Shameeka Gonzalez seconded by Alberto Villaman at 7:25 pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Shameeka Gonzalez seconded by Alberto Villaman at 7:42pm to return to the record. Approved unanimously

13. Adjournment

Moved by Alberto Villaman seconded by Shameeka Gonzalez at 7:49pm to adjourn, Approved unanimously.

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**MEETING OF THE BOARD**

Date: Tuesday, May 11, 2022  
Time: 6:00 pm  
Location: remote video conference

1. Welcome Role Call: Present were Carlo Sciattarella, Ricardo Cosme Ruiz, Irma Zardoya, Alberto Villaman

CEO: Derick Spaulding  
Principal AECI I: Colin Healy  
Principal AECI II: Santiago Taveras  
Counsel: Flora Edwards, Esq.  
Guests: AECI I PTO President Gregory Kimble  
BoostEd - Josh Moreau

2. Approval of Minutes

Moved by Alberto Villaman seconded by Irma Zardoya to approve the minutes of the meeting of April 12, 2022. Approved unanimously.

3. CEO Report

- a. State mid-term visits for each school have been rescheduled for June 1st & 2nd. A focus group with the Board of Trustees is scheduled for June 1, 2022.
- b. The impact of college visits on student perceptions and aspirations was discussed
- c. The HR consultant is assisting in the search for n HR Director, reviewing the handbook policies to assure e up to date compliance. The Next step will be training to support the investigation process.
- d. Plans for summer school are proceeding as well as staffing and programs needs for the 2022-2023 school year.
- e. Development of new partnerships with Fordham University and SUNY Old Westbury & Relay Graduate School program



4. Principal's Report - AECI I

- a. There are 455 students enrolled which includes 168 Freshmen. Attendance for the year is 88.5%. And 87.4% for April. We have 781 applications for 125 seats for the coming 2022-23 year.
- b. Conflict prevention and resolution are continuing topics,
- c. The projected graduation is 96%.
- d. The dashboard was reviewed in terms of students performance..
- e. COVID Update

Over the past 30 days 6 staff members and 6 students have tested positive for COVID

f. Academics

- I. One of AECI I teachers has been accepted to an emerging school administrator program. Discussion continue regarding her role as a potential summer school AP/Director which would provide a good opportunity for her to get experience in a new role while under the supervision of the Principal.
- ii. A hiring committee comprised of grade team leaders has been established. The committee will be charged with evaluations of potential candidates for teaching positions
- iii. The Our Regents Prep program has begun in the algebra classes and will begin next week in the other classes. An additional algebra teacher is available to work with students this year and our part time teacher has increased her hours to support the students.
- iv. The beginning of Regents Prep has been timed summer school notifications to increase that sense of urgency. Fourteen teachers have applied for summer school, That and an increase in funds to support summer school will provide for more targeted interventions to ensure students are successful in the class and on the Regents.

g. School Activities

I. University Prep Day

To support the family of University Prep student Angellyh Yambo, who was killed in a violent incident, the school held University Prep Day on April 27,

2022. Students and staff were allowed to wear jeans in exchange for a \$5 donation and all were encouraged to wear University Prep colors of all green. Administration coordinated with UP to make sure the money went directly to the family. AECI raised \$638 for the Yambo family,

ii. Teacher Appreciation Week

The first week in May is Teacher Appreciation Week. Among the activities this week were:

- a. collection of positive comments from students and from teachers about their colleagues. Which were then and personalized display for each teacher that featured all the comments was created.
- b. Student Council members and Student Athletes went from room to room delivering coffee and candy baskets to each teacher.

iii. Senior Trip to the Movies

18 seniors went to see Doctor Strange

iv. Spring Pep Rally

Students participated in a pep rally in the AECI gym to support the Spring Student Athletes. Students did trick shots, danced, and participated in a drum line. AECI has 125 spring student athletes.

v. Preparation for College Visits and Career Day are in progress.

5. Principal's Report AECI 2

- a. Enrollment - 314 students are currently enrolled. The lottery was held with 693 applications with 125 seats.
- b. Attendance is 84.73% for April, 2022.
- c. COVID Update

One student has tested positive for COVID.

d. Academics

I. Fordham Prep

Students are invited every Tuesday after school to listen to Fordham University students talk about different aspects of college life. 20-30 students participated in the program

ii.. STEM Program

Fordham University STEM Program is a three-part series on Saturdays, where students do hands on projects using math and physics. This week they built a catapult and competed in small groups to see which group's catapult launched an object the furthest.

iii. Advanced Placement Exam

The College Board's AP Stats exam was administered to a small group of students on Thursday, April 5, 2022.

d. School Events

I. Teacher Appreciation Day

The staff was treated to lunch and given a small gift in appreciation of their work. Each teacher also received a handwritten thank you card from the Principal

ii. College Trip- Students in the 10<sup>th</sup> and 11<sup>th</sup> grade went on the school's second overnight College Trip to SUNY Cortland, Morrisville, Hardwick College. Students returning from the college trips have returned with new enthusiasm about college and now have an idea what is like to be at a suburban setting for college

iii. Sports

Both the girls softball team and the Boys Baseball teams have started their seasons.

iv. Nutrition Education Series- our parent coordinator arranged for a certified staff member from [choosemyplate.gov](http://choosemyplate.gov) to do an 8-part series on nutrition

v. Weekly lobby displays featuring student achievements was shared with the Board.

vi. The Book club which started last month has been a success. Over 30 students have joined the club and read the book Spades, which deals with many current topics on race, LGTBQ and discrimination.

e. Professional Development

I. Our aspiring principal has taken the New York State Certification Exam and will be completing his course work later this month. We expect him to start the 2022-2023 school year as our Assistant Principal.

ii. Our attendance coordinator continues to build her excel and power point skills. Analyzing and preparing presentations to identify student attendance patterns to develop individual student plans for incentivizing and encouraging

students to attend school daily.

6. Academic Affairs Committee

A meeting of the Academic Affairs Committee was held on May 3, 2022.

- a. The formatting of the dashboard was reviewed.
- b. The Committee discussed the assessment process for the development of common assessments tools to assess student progress.
- c. Summer planning was discussed in terms of student enrichment and advancement as well as for providing additional assistance for students who require additional help.
- d. The AP evaluation process for Assistant Principals and teacher recruitment will be on future agendas.

7. Finance Committee

- a. A meeting of the committee was held on April 25, 2022. Draft budgets were reviewed by the Principals with a view to finalizing the budgets for each school for the 2022-23. school year for both schools.

8. Facilities Committee

Additional space is being explored for AECI 2 for the coming academic year.

9. New Business

a. New Hires AECI I

Moved by Alberto Villaman seconded by Ricardo Cosme Ruiz to hire the following:

Edlynn Williams- Chemistry

Valentina Valladares- Math

Approved Unanimously

b. AECI II

I. New Hires

Moved by Irma Zardoya seconded by Alberto Villaman to hire Carmen Gonzalez to teach Computer Science. Approved unanimously

iii. Computer Laboratories

WHEREAS up to date computer laboratories are essential to the fulfilment

of the school mission and whereas Best Buy is the lowest of three bidders able to deliver the equipment and furnishings in time for school to begin in September 2022,

BE IT HEREBY RESOLVED that the chair be and here is authorized to enter in a contract with Best Buy to furnish computer and furnishings for three technology laboratories at a cost not to exceed \$125,000

Moved by Irma Zardoya seconded by Alberto Villaman. Approved unanimously

iv. Uniforms for Athletic teams

Moved Irma Zardoya and seconded by Alberto Villaman to authorize the purchase of team uniforms from BSN Sports, the lowest of three bidders at a cost not to exceed \$26,000.00. Approved Unanimously.

v. Tutoring Program

WHEREAS tutoring is integral element in ensuring the continued academic performance of our students who require additional support,

BE IT HEREBY RESOLVED to allocate \$12,000 towards the payment of tutors in the areas of Algebra, Geometry and Living Environment

Moved by Alberto Villaman seconded by Irma Zardoya. Approved unanimously.

vi Gym Equipment

Moved by Irma Zardoya and seconded by Alberto Villaman to authorize the purchase of physical education equipment for cardio, strength, and flexibility for student use from American Fitness, the lowest of three bidders, at a cost not to exceed \$29/000.Approved unanimously.

vii. Athletics apparel

Moved by Alberto Villaman and seconded by Irma Zardoya to authorize the purchase of student/athlete equipment for traveling with their respective teams from BSN Sports, the lowest of three bidders at a cost not to exceed 12,000.00.

11. Executive Session

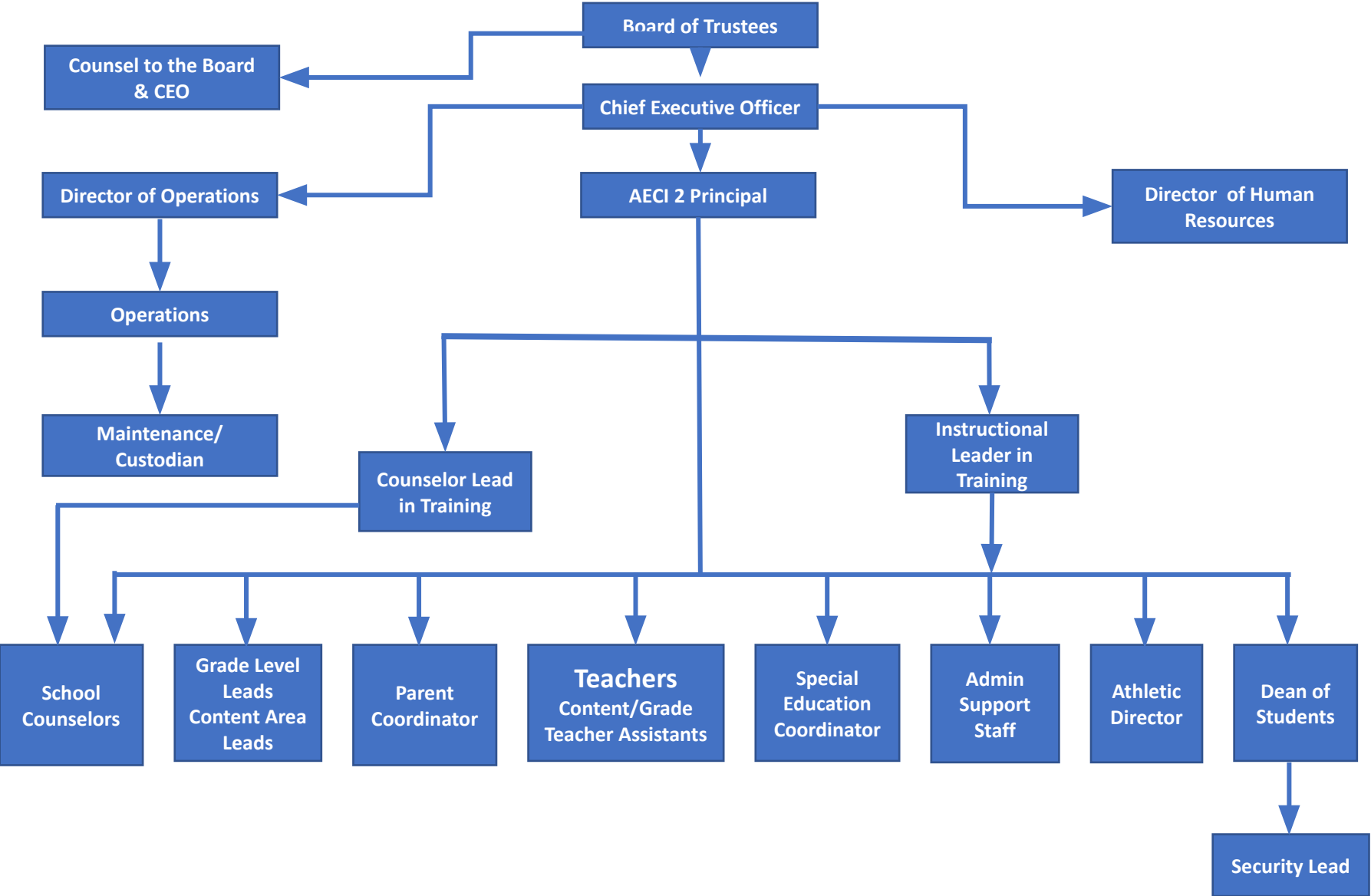
Moved by Alberto Villaman seconded by Irma Zardoya at 8:06 pm to go into Executive Session to discuss personnel and real estate. Approved unanimously.

Moved by Irma Zardoya seconded by Alberto Villaman at 8:56pm to return to the record.  
Approved unanimously

12. Adjournment

Moved by Alberto Villaman seconded by Irma Zardoya at 8:59pm to adjourn, Approved unanimously.

# AECI 2 Charter High School Organization Chart





Colin Healy, Principal  
 Carlo Schiattarella, Board Chairperson  
 Derick T. Spaulding, CEO

## AECI School Calendar 2022-2023

Month	Day(s)	Day(s) of the week	Event
August-September	30- 2	Tuesday to Friday	Returning staff reports to school for professional development
September	5	Monday	Labor Day- School Closed
September	6	Tuesday & Wednesday	Returning staff reports to school for professional development
September	7	Wednesday	First Day of School
September	26-27	Monday & Tuesday	Rosh Hashanah- School Closed
October	5	Wednesday	Yom Kippur
October	10	Monday	Italian Heritage/Indigenous People's Day- School Closed
November	8	Tuesday	Election Day- Regular school day for staff and students
November	10	Thursday	End of Q1
November	11	Friday	Veteran's Day- School Closed
November	17	Thursday	Parent/Teacher Conferences (1:00pm-3:00pm & 5:00pm-7:00pm)- ½ day for students
November	21-25	Monday & Friday	Thanksgiving Recess- School Closed
December	26-30	Monday-Friday	Winter Recess- School Closed
January	2	Monday	New Year's Day Observed- School Closed
January	16	Monday	Rev. Dr. Martin Luther King Jr Day- School Closed
January	23	Monday	End of Q2
January	24-27	Tuesday-Friday	Regents Administration
January	30	Monday	PD Day Students do not attend
February	20-24	Monday- Friday	Mid-Winter Recess- School Closed
April	5	Wednesday	End of Q3
April	6	Thursday	First Day of Passover- School Closed
April	7	Friday	Good Friday- School Closed
April	8-14	Monday-Friday	Spring Recess- School Closed
April	20	Thursday	Parent/Teacher Conferences (1:00pm-3:00pm & 5:00pm-7:00pm)- ½ day for students
April	21	Friday	Eid-al-Fitr- School Closed
May	29	Monday	Memorial Day- School Closed
June	8	Thursday	PD Day NYCDOE- Regular school day for staff and students
June	13	Tuesday	End of Q4
June	14-23	Wednesday-Friday	Regents Administration
June	19	Monday	Juneteenth- School Closed
June	27	Tuesday	Last day of school for students





Colin Healy, Principal  
 Carlo Schiattarella, Board Chairperson  
 Derick T. Spaulding, CEO

## AECI 1 Marking Periods

**2022-2023**

Quarter	Quarter Start Date	Quarter End Date	Number of Instructional Days
<b>Q1</b>	<b>9/8/22</b>	<b>11/10/22</b>	<b>42</b>
Progress Report- Last day for students to submit work		10/14/22	22
Teachers submit grades & Comments		10/18/22	
Admin Check		10/19/22	
Report Cards Mailed		10/21/22	
Q1 Report Cards- Last day for students to submit work		11/10/22	
Teachers submit grades & Comments		11/15/22	
Admin Check		11/16/22	
Report Cards Mailed		11/17/22	
<b>Q2</b>	<b>11/14/22</b>	<b>1/23/23</b>	<b>39</b>
Progress Report- Last day for students to submit work		12/16/22	21
Teachers submit grades & Comments		12/20/22	
Admin Check		12/21/22	
Report Cards Mailed		12/22/22	
Q2 Report Cards- Last day for students to submit work		12/16/22	
Teachers submit grades & Comments		1/27/23	
Admin Check		1/30/23	
Report Cards Mailed		1/31/23	
<b>Q3</b>	<b>1/30/2023</b>	<b>4/5/23</b>	<b>43</b>
Progress Report- Last day for students to submit work		3/3/23	20
Teachers submit grades & Comments		3/7/23	
Admin Check		3/8/23	
Report Cards Mailed		3/9/23	
Q3 Report Cards- Last day for students to submit work		4/5/23	
Teachers submit grades & Comments		4/18/23	
Admin Check		4/19/23	
Report Cards Mailed		4/20/23	



Colin Healy, Principal  
 Carlo Schiattarella, Board Chairperson  
 Derick T. Spaulding, CEO

Q4	4/17/23	6/13/23	40
<b>Progress Report- Last day for students to submit work</b>		5/12/23	19
<b>Teachers submit grades &amp; Comments</b>		5/16/23	
<b>Admin Check</b>		5/17/23	
<b>Report Cards Mailed</b>		5/18/23	
<b>Q4 Report Cards- Last day for students to submit work</b>		6/13/23	
<b>Teachers submit grades &amp; Comments</b>		6/15/23	
<b>Admin Check</b>		6/16/23	
<b>Report Cards Mailed</b>		6/27/23	



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: 09.27.2021.

A.E.C I Charter School  
116 East 169<sup>th</sup> Street  
Bronx NY 10452

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **09.07.2021**.


~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises is free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by:   
Tomasz Korbas, Supervising Inspector, PBU



# Certificate of Occupancy

**CO Number: 200399470F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02466	<b>Certificate Type:</b> Final
	<b>Address:</b> 116 EAST 169 STREET	<b>Lot Number(s):</b> 17	<b>Effective Date:</b> 11/15/2005
	<b>Building Identification Number (BIN):</b> 2002858	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> OLD CODE: 3	<b>Number of stories:</b> 3	
	<b>Building Occupancy Group classification:</b> G	<b>Height in feet:</b> 55	
	<b>Multiple Dwelling Law Classification:</b> None	<b>Number of dwelling units:</b> 1	
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

Borough Commissioner

Commissioner

# Certificate of Occupancy

CO Number: **200399470F**

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
BAS	53	OG		G		3B 3A	RECREATION ROOM.
OSP				K			ACC. PARKING FOR 37 CARS.
001	71	OG		G		3B	OFFICES, UTILITIES TOILETS, BOILER RM, MAIN LOBBY, CLASSROOMS.
002	167	100		G		3B 3A	ASSEMBLY HALL, OFFICES, LOBBY, TOILETS..
002	109					3A	CLASSROOMS, PULL OUT INSTRUCTION ROOM.
003				J-3		3B	TOILETS
003	75	100	2	G J3		3A 3B	CLASSROOMS, TOILETS..
003	114					3B	OFFICE/LIBRARY.
003			2	J-3		3B	RECTORY.
<b>END OF SECTION</b>							



Borough Commissioner



Commissioner