

**AECI CHARTER SCHOOL NETWORK  
838 BROOK AVENUE  
BRONX, NEW YORK**

**ANNUAL MEETING**

Date: Tuesday, August 12, 2022  
Time: 6:00 pm  
Location: 580 White Plains Road  
Tarrytown, New York

1. Welcome Role Call: Present were Carlo Schiattarella, Alberto Villaman, Irma Zardoya, Paul Comrie, Gregory Kimble, Shameeka Gonzalez

CEO:	Derick Spaulding
Principal AECI I:	Colin Healy
Principal AECI II:	Santiago Taveras
Assistant Principal AECI II	Christopher Mastrocola
Assistant Principal AECI I	Donna Rodríguez
Director of Student Life	Avril Guzmán
BoostEd:	Joshua Moreau
Counsel:	Flora Edwards, Esq.

2. Approval of Minutes of July 12, 2022

Moved by Alberto Villaman and seconded by Paul Comrie to approve the Minutes of the Annual Meeting held on July 12, 2022. Approved unanimously.

3. New Board Member - Gregory Kimble

The Board welcomed its new member, Gregory Kimble

4. Principals' Report - AECI I

- a. The year ended with 473 Students, 125 freshmen

- b. The School is fully staffed

- c. Upcoming events

- I. Summer School has begun with 125 students attending.

- ii. Regents exams will be administered on Tuesday and Wednesday August 15 and 17.
- iii. Freshmen orientation is scheduled for September 6th. The goal of the day is for students to receive supplies and to understand the core values and policies at AECl. Students will attend teacher led seminars that speak to our Core Values, graduation requirements, cell phone policies, etc
- iv. A five day 5 day pre-service program for all staff is scheduled for August 30th with both schools coming together for a day. New teachers will have a separate day of pre-service on August 29th.

5. Principal's Report - AECl II

- a. The year ended with 306 students.
- b. Attendance was at 85% of the goal.

6. Academic Affairs Committee Report

The Academic Affairs Committee met discuss Assistant Principal Performance Standards. Future meetings will focus on standards and processes for other evaluations

7. Finance Committee Report

The Committee met and reviewed of enrollment as it affect the budget.

8. Facilities Committee

To be discussed in Executive Session

9. New Business

a. AECl I

I. Connection of Sink Units - Enecon Northeast

Moved by Alberto Villaman seconded by Irma Zardoya to authorize the CEO to enter into a contract with Enecon Northeast, the lowest of two responsible bidders, for the installation of water lines and sink connections to two science labs at a cost not to exceed \$32,500.00. Approved unanimously

ii. Special Education Consultant - Richard Trauner

Moved by Paul Comrie and seconded by Gregory Kimble to authorize a personal services contract to Richard Trauner for consulting services in the area of Special Education compliance in an amount not to exceed \$15,000 for the period July 1, 2022 - June 30, 2023. Approved unanimously.

iii. Purchase of Apple Mac Books

Moved by Alberto Villaman seconded by Gregory Kimble to authorize the purchase of ten Apple MacBooks from Apple, Inc., a sole source provider at a cost not to exceed \$10,280.00 Approved unanimously.

iv. New Hires

Moved by Gregory Kimble seconded by Irma Zardoya to hire the following:

Zoe Deal	Teacher - ELA Teacher
Jason Kim	Teacher - Chemistry

Approved unanimously

v. Refinishing the cafeteria floor

Moved by Irma Zardoya seconded by Alberto Villaman to authorize the CEO to enter into a contract with Enecon Northeast, the lowest of three responsible bidders, for the installation of a new floor system in the seating area of the at a cost not to exceed \$96,300. Approved unanimously

b. AECI II

I. New Hires

Moved by Gregory Kimble seconded by Irma Zardoya to hire the following:

Maritza Romero	Teacher - Special Education
Agnes I. Adenjii	Teacher - Science
Antigone R. Cox	Teacher - Mathematics
Lisa Musico	Teacher - Physical Education & Health
Lisandra Bandeira	Teacher - ESL
Tshepo J. McCloud	Teacher - Physical Education & Health
Eusebio Conde Celaya	Tech Assistant - 25 hrs per week

Approved unanimously

ii. Renovations - Taurino Management

Moved by Alberto Villaman seconded by Paul Comrie to ratify the contract issued on August 4, 2022 for reconfiguration of space and the construction of a computer lab at a cost not to exceed \$109,658. Due to the need to complete construction before the beginning of the school year, it was necessary to accelerate the approval process. Approved unanimously

iii. Moved by

c. Health Insurance & Payroll Processing

Whereas AECI's current Professional Employment Organization health benefits administrator and payroll processing company has terminated its relationship with AECI Charter School Network, on July 7, 2022, effective August 31, 2022

WHEREAS AECI must have a health insurance provider continuity of coverage for its employees, and

WHEREAS AECI has researched and reviewed proposals from three providers,

IT IS HEREBY RESOLVED, that the Chair is authorized to enter into a contract EXTENSIS, INC. to Administer the health benefit program providing the same level of coverage and administer the payroll processing function commencing September 1, 2022 through June 30, 2022 a cost not to exceed \$2,700,000.00..

Moved by Shameeka Gonzalez seconded by Alberto Villaman. Approved unanimously

d. 401 K Audit

Moved by Gregory Kimble seconded by Paul Comrie to authorize the Chair to engage N. Change to conduct the 401K audit for the period July 1, 2021 - June 30, 2022 at a cost not to exceed \$19,500.00. Approved unanimously

e. Liability Insurance Renewal

Moved by Shameeka Gonzalez seconded by Irma Zardoya to renew the following liability insurance policies as reflected in the attached SOV : General Liability, Employee Benefit Liability, Hired Non-Owned Auto Liability, Sexual Abuse/Molestation, Educators Legal Liability, Law Enforcement Legal Liability,

Excess Liability, Property, Fiduciary, Crime, Student Accident, Security Risk Management, Cyber, Excess Liability, Erisa for the period July 1, 2022 through June 30, 2023 at a cost not to exceed \$259,185.23. Unanimously approved

10. Executive Session

Moved by Alberto Villaman seconded by Gregory Kimble at 7:15pm to go into Executive Session to discuss real estate. Approved unanimously.

Moved by Alberto Villaman seconded by Gregory Kimble at 7:30pm to return to the record. Approved unanimously.

11. Moved by Alberto Villaman seconded by Irma Zardoya n at 7:30pm to adjourn. Approved unanimously.